DeHART Technical School

311 Bitritto Way, Modesto, CA 95356

PH: (209) 497-6105 | Email: dts@deharttech.edu | www.deharttech.edu

2026-2027
Course Catalog & Student Handbook

Effective: July 1, 2026 – June 30, 2027

Accredited Programs:

Facilities Maintenance - HVAC Course 1 Hybrid
Facilities Maintenance - HVAC Course 1
HVAC/R Facilities Maintenance Course 3 Hybrid
HVAC/R Facilities Maintenance Course 3

March 14, 2019

Accredited by the Accrediting Council for Continuing Education and Training,
Licensed in the State of California by the Bureau for Private Postsecondary Education,
An Authorized NATE Training & Testing Organization
& Approved U.S. EPA Technician Certification Provider.

This catalog is updated as needed, or required, and at least once annually. All modifications are at the approval or request of the respective licensing and/or accrediting body. All historical versions will be kept on file at the institution and will be made accessible upon written request. Revised: 06/15/2026 DTS Catalog—This Catalog is provided in hard copy format to all students upon request.

Approval Disclosure Statement

DeHart Technical School, LLC dba DeHart Technical School is located at 311 Bitritto Way, Modesto, California. DeHart Technical School is a private institution. **DeHart Technical School has received authorization pursuant to AB48 (Private Postsecondary Education Act of 2009), to offer to the public and to provide postsecondary educational programs until December 31, 2028. This approval to operate mean compliance with state standards as set forth in the Ed Code.** The Act is administered by the Bureau for Private Postsecondary Education. The Bureau can be reached at: 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833. Phone (888) 370-7589, Fax (916) 263-1897, or visit its website at www.bppe.ca.gov

School Contact Email Address

dts@deharttech.edu

Bankruptcy Petition

DeHart Technical School does not have a pending petition in bankruptcy, is not operating as a debtor in possession or has had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United Stated Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

Tutoring Services

One-on-one tutoring assistance is available upon request at no additional charge to the student. Arrangements must be made through the School Director or Student's Instructor.

Comments

(A) Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at P.O. Box 980818, West Sacramento, CA. 95798-0818, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

(B) As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

(C) A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's Internet Web site www.bppe.ca.gov

*Contents of this catalog are subject to change at the discretion of DEHART TECHNICAL SCHOOL, INC. All parties will be informed of such changes in as timely fashion as possible. All information in the content of this school catalog is current and correct and is certified as true by Steven Litt, President.

2026-2027 DEHART TECHNICAL SCHOOL

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INSTITUTIONAL STATEMENTS

MISSION STATEMENT

It is the mission of DEHART TECHNICAL SCHOOL to provide its students with the highest quality of training consistent with the most current industry standards. Students will be trained by highly skilled, dedicated staff using a hands-on, practical approach incorporating the latest multimedia technology available. The School dedicates itself to providing training for those individuals at the start of their careers, those who are already employed in the industry and desire to advance their careers through further study, and those who for a variety of reasons wish to retrain in a different industry. Placement of a qualified, well-trained graduate into the workforce that will allow the individual to be a contributing, self-reliant member of society is the ultimate goal of DEHART TECHNICAL SCHOOL.

DEHART TECHNICAL SCHOOL takes advantage of its numerous resources to stay current with industry standards. This will assure that all present and future participants in this program will be available to improve their lives through education for generations to come.

SCHOOL HISTORY

DEHART TECHNICAL SCHOOL is a natural marriage of business and education. This training program is the result of a response to the ever-changing needs of the country's workforce. A natural evolution would be to continue to develop curriculum for demand occupations. This could be accomplished with help from experienced educators, business and industry professionals.

INSTITUTIONAL OWNERSHIP

Steven Litt (50%) and Rodney P. DeHart (50%) are the owners of DEHART TECHNICAL SCHOOL, LLC, holding 100% of the school stock. Steven Litt serves as President and CEO, and Rodney P. DeHart serves as Chairmen of the Board of DEHART TECHNICAL SCHOOL.

DEHART TECHNICAL SCHOOL CAMPUS STAFF & FACULTY

Steven Litt	President & CEO
Damon Fugett	Director
Angelica Gonzalez	Financial Aid Officer
Helene White	Student Services & Accounts Coordinator
Dezerey Thai	Enrollment Coordinator
Arlandis McClain	Placement Coordinator
Tim Metcalf	Lead Instructor
Nik Osgood	Instructor
Thomas McCauley	Instructor
John Farrington	Instructor

FACILITIES & EQUIPMENT

The Instructional Center of DEHART TECHNICAL SCHOOL is located at 311 Bitritto Way, Modesto, California, 95356. The School is conveniently located East of Highway 99 in North Modesto. Public transportation and connecting bus service is within easy walking distance. Free parking is

adequate and available.

The school consists of 1500 square feet of instructional classrooms (2) and administrative office space, and a 6000 square foot working lab. A reference library is located in the classroom. Classroom & lab facilities are climate controlled. Restrooms are located adjacent to the classrooms and lab.

The library instructional materials include but are not limited to books, journals, periodicals, reference material, audio/video and multimedia resource material. Students are encouraged to utilize these resources any day before or after class or on business days when the School is not in session. All instructional materials are provided in English. Students may check out any library resource overnight or on weekends.

DeHart Technical School uses all of the latest diagnostic and refrigeration service equipment such as A2L refrigerant recovery systems, vacuum pumps, charging scales & cylinders, oxy/acetylene torch kits, flaring & swaging tools, leak detectors, pressure gauges and a full complement of hand tools needed to perform all necessary lab work. DeHart Technical School prides itself on its media/ learning resources including computer operated Smart Boards, Power Point presentations, situation and mechanical simulators are included in the educational equipment utilized in the instructional process.

RATIO OF STUDENTS

Maximum number of students in the classroom and lab for all programs is 25. The maximum student: instructor ratio is 20 to 1. All courses are taught at 311 Bitritto Way, Modesto CA 95356. Instruction is in residence for all in-person programs. Hybrid instruction is online and in residence for all hybrid programs. Students who successfully complete a course of study are awarded a certificate of completion designating their mode of instruction.

EQUAL OPPORTUNITY IN EDUCATION AND EMPLOYMENT POLICY

DeHart Technical School affords equal treatment and opportunity to all persons and prohibits discrimination based on: race (including natural hairstyles), color, religion (including religious dress and grooming practices), national origin, age (40 and over), medical condition, physical or mental disability, marital status, sex (including sexual harassment, sex stereotypes and pregnancy, childbirth and related medical conditions), sexual orientation, ancestry, genetic information/characteristics, gender, gender identity, gender expression, transgender, military and veteran status, or any other characteristic or activity protected by local, state, or federal law in any of its functions or activities, including employment, educational programs and services, and admissions. DeHart Technical School (DTS, DeHart Tech) will reasonably accommodate an individual's disability when appropriate. Specific information relating to reasonable accommodation is available from the School's Director.

ABILITY TO BENEFIT / LANGUAGE PROFICIENCY

DeHart Technical Students must have a high school diploma, a GED or its equivalent. We do not accept the ability to benefit examination.

DeHart Technical School does not provide English language services. All instruction is provided in English. The student must have the ability to read and write English at the level of a graduate of an American high school as demonstrated by the possession of a high school diploma, GED, passage of the California high school proficiency exam or equivalent.

ADMISSION & ENROLLMENT

ADMISSION STANDARDS

Individuals accepted for admission to DEHART TECHNICAL SCHOOL must:

1. meet the compulsory age of 18 years
2. have a state issued ID card
3. possess a Social Security Card or Permanent Resident ID
4. possess one of the following criteria:
   - A high school diploma or its equivalent e.g., High School Equivalency (HSED)
   - A General Educational Development (GED) Test
   - High School Equivalency Test (HiSET)
5. possess a stable internet/Wi-Fi connection with 2.0 Mbps.

INTERNATIONAL STUDENTS

DeHart Technical School does not admit students from other countries, nor does the school provide visa services. DeHart Technical School will not vouch for student status or any associated charges.

ADMISSIONS PROCEDURES

Students wishing to enroll at DEHART TECHNICAL SCHOOL must first attend an interview with the school's Admissions Representative and then participate in a tour of the facilities. Individual career goals and training needs are discussed. Students who show an interest in the school will complete a subsequent financial discussion (via phone, email or in-person).

After goals and finances have been assessed and it is determined by the Admissions Representative that the student is a viable candidate for enrollment, the student will select the desired program, start date and time that is convenient for the student.

The student will then review the school's enrollment agreement and attachments with the school's Admissions Representative and sign, initial and date the enrollment agreement where required. A copy of all enrollment documents will then be given to the student.

After the completion of signing, DeHart Technical School provides a mandatory New Student Orientation prior to the first day of classes to ensure questions are answered completely, the student's biometrics are entered into the system and the student has been reminded of institutional expectations.

ADMISSIONS PROCEDURES FOR STUDENTS WITH SPECIAL NEEDS

DEHART TECHNICAL SCHOOL makes every effort in the admissions process to accommodate potential students with special needs. We are ADA compliant. The Enrollment Coordinator or School Director will ask potential students what assistance they need to complete the admissions process. Completing the process may require assistance with:

- Interview
- Campus tour
- Completion of any subsequent paperwork

Accommodations may include, but are not exclusive to:

- Reading materials to the potential student
- Assisting potential student in filling out the Pre-tour form
- Physically assisting potential student during campus tour.

Additional assistance can be provided by administrative staff, instructors and or management staff.

NOTICE CONCERNING TRANSFERABILITY OF CREDIT AND CREDENTIALS EARNED AT OUR INSTITUTION / CREDIT FOR EXPERIENTIAL LEARNING

The transferability of credits you earn at DeHart Technical School is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate you earn in at DeHart Technical School as a result of program completion is also at the complete discretion of the institution to which you may seek to transfer. If the certificate that you earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending DeHart Technical School to determine if your certificate will transfer.

TRANSFERABILITY OF CREDIT TO DEHART TECHNICAL SCHOOL

Students who believe they are sufficiently competent to receive clock hour credits in a particular subject may receive Advanced Standing and may request credit for some classes through a challenge examination (without additional charges from DeHart Technical School) or an official transcript and a course syllabus from the institution where credit is to be received from. For courses accepted for credit; tuition will be prorated on a percentage of the course(s) accepted.

Challenge exams must be completed prior to enrollment, at no additional charge, or by the first Friday after the student's first day of classes. Challenge examinations may contain oral, written and/or practical portions. Students failing the examination will not be allowed to take a second examination and will be expected to take the subject as a regularly scheduled class. A student must score 90% or above on the exam in order to receive credit, and the decision of the examining instructor is final.

A maximum equivalent of 2 courses/ 160 clock hours from a program's content may be earned through the transfer of courses or challenging classes.

Normally, it is the school’s policy to accept credit hours earned in courses taken at accredited institutions provided that a grade of 2.0 (C) or above was earned. Transfer credit hours that are more than 5 years old generally are not accepted. DeHart Technical School reserves the right to accept or reject any or all credit hours earned at other institutions. Students may not transfer credit hours for courses taken at another institution and also receive credit for the same course taken at DeHart Technical School. Transfer credits must be directly applicable to courses required in the selected DeHart Technical School program. Official transcripts must be on file before transfer credit can be approved.

To apply for a transfer of credit, the student must request that an official transcript of all coursework taken at a non- DeHart Technical School institution be sent directly to the DeHart Technical School Admissions Specialist or School Director. Comprehensive course information is important for a thorough assessment of courses. Therefore, course descriptions and preferably course outlines/syllabi

and student learning outcomes must be provided. The Admissions Specialist will notify the student in writing within 5 school days of receiving the above information of what courses can be accepted and which ones cannot.

If a student believes that their credit was not transferred properly, the student is encouraged to discuss the situation informally with the Admissions Specialist. If the inquiry is resolved by the parties, the matter is deemed closed. If the inquiry is not resolved at this level, the student may request an appeal to the Program Director and then to the School Director. All appeals will be reviewed by Senior Management and if they are found to adhere to policy, the appeal will be granted.

ARTICULATION AGREEMENTS

DEHART TECHNICAL SCHOOL has no articulation agreements with any other colleges, universities or institutions.

FINANCIAL INFORMATION & FINANCIAL ASSISTANCE

ESTIMATED COST OF ATTENDANCE

Student Estimated Living Expenses: 2026/27 Academic Year Effective Beginning July 1, 2026

The following estimated student budget* amounts are provided for your use in estimating the total cost of your school attendance. These amounts are indirect expenses that you may incur in addition to school charges. These amounts are estimates. Your cost may vary. California Schools - Only. ***Budget figures derived from CSAC 2026-27.**

**Total Budget Allowance:	With Parents (*11-month Budget)		Off Campus: (*11-month Budget)	
Room and Board	$1,393/mo	$15,323/yr	$2,743mo	$30173/yr
Transportation	$134/mo	$1474/yr	$184/mo	$2024/yr
Personal Expenses	$507/mo	$5577/yr	$634/mo	$6974/yr
Books and Supplies	N/A	$1305/yr	N/A	$1305/yr
**TOTAL	**Per Month:** **$2034**	**Per Year:** **$23,679**	**Per Month:** **$3,561**	**Per Year:** **$40,476**
**Child/Dependent Care: Reasonable expenses with adequate documentation provided by the student depending upon age and number of children.				

Student Estimated Living Expenses: 2025/26 Academic Year Effective Beginning July 1, 2025

The following estimated student budget* amounts are provided for your use in estimating the total cost of your school attendance. These amounts are indirect expenses that you may incur in addition to school charges. These amounts are estimates. Your cost may vary. California Schools - Only. ***Budget figures derived from CSAC 2025-26.**

**Total Budget Allowance:	With Parents (*11-month Budget)		Off Campus: (*11-month Budget)	
Room and Board	$1315/mo	$14,465/yr	$2,528/mo	$27,808/yr
Transportation	$202/mo	$2,222/yr	$221mo	$2,431/yr
Personal Expenses	$460mo	$5060/yr	$563/mo	$6193/yr
Books and Supplies	N/A	$1089/yr	N/A	$1089/yr
**TOTAL	**Per Month:** **$1,977**	**Per Year:** **$22,836**	**Per Month:** **$3,312**	**Per Year:** **$37,521**
**Child/Dependent Care: Reasonable expenses with adequate documentation provided by the student depending upon age and number of children.				

FINANCIAL AID INFORMATION

Schools recognize that in many instances individuals and their families are not able to meet the entire cost of education. Therefore, the Financial Aid Office will assist students with the process of applying for Federal Student Aid. The Financial Aid Administrator (FAA) is the designated official at the school for consumer information, and students or parents with questions should not hesitate to contact the FAA by simply calling the school's main number, located on the school's website, and asking to be connected to the Financial Aid Office.

DeHart Technical School participates in both Federal and State financial aid programs.

Financial Aid Department:

Financial Aid personnel can answer questions and provide information about financial aid programs, the application process and related deadlines. Students can obtain loan and/ or grant applications from this department. Appointments are recommended.

FEDERAL FINANCIAL AID and DeHart's Eligibility for Title IV Funds

To be eligible to receive Title IV funds, federal and state regulations require that institutions admit, as regularly enrolled students, persons who have a high school diploma or its recognized equivalent and who are beyond the age of compulsory attendance within that state.

Eligibility for Federal Student Aid is based on financial need and several other factors. Generally, to be eligible for Federal Student Aid, a student must:

- Demonstrate financial need (except for certain loans).
- Have a high school diploma or a General Education Development (GED) certificate or state-specific equivalency credential or complete a high school education in a home school setting that is treated as such under State law.
- Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program.
- Be a U.S. citizen or eligible noncitizen.
- Have a valid Social Security Number.
- Maintain satisfactory academic progress once in school.
- Certify that he or she is not in default on a federal student loan and does not owe money on a federal student grant.
- Certify that he or she will use Federal Student Aid only for educational purposes.
- The student will need to complete a Free Application for Federal Student Aid (FAFSA) form in order to apply for Federal Student Aid. These forms can be found on the Department of Education's website, www.studentaid.gov. Ask the financial aid advisor for your school's code. The student's actual eligibility amounts will be determined from the information reported on the FAFSA.

GRANTS

Federal Pell Grant

The Pell grant is gift assistance awarded to undergraduate students who display exceptional financial need. A Federal Pell Grant, unlike a loan, generally does not have to be repaid. You may not receive Federal Pell Grant funds from more than one school at a time.

For the 2026-27 award year, the minimum grant for a full-time student is $740 and the maximum grant is $7,395.

A student is eligible to receive a Pell grant for up to 12 semesters or the equivalent. If a student has exceeded the 12-semester maximum, he or she will lose eligibility for additional Pell grants. Equivalency is calculated by adding together the percentage of Pell eligibility that he or she received each year to determine whether the total amount exceeds 600%.

> For example, if Bill's maximum Pell grant award amount for the 2026-2027 school year was $7,395, but he only received $3,698 because he was only enrolled for one semester, he would have used 50% of his maximum award for that year. If during the following school year (2025-2026), he was to enroll three-quarter time for the entire year, he will use 75% of his maximum award for that year. Together, he will have received 125% out of the total 600% lifetime limit.

How to Apply for Pell Grants

Students should submit a *Free Application for Federal Student Aid* (FAFSA®) form at the following website: https://studentaid.gov/h/apply-for-aid/fafsa. Schools use the information on the FAFSA® form to determine your eligibility for a Pell Grant, and if so, how much you're eligible to receive. Student will have to fill out the FAFSA form every year they are in school to stay eligible for federal student aid, including Pell Grant awards.

Federal Supplemental Education Opportunity Grant (FSEOG)

DeHart Technical School does not participate in the FSEOG program at this time.

FEDERAL WORK STUDY

DeHart Technical School does not participate in the federal work study program.

LOANS

Federal student loans are required by law to provide a range of flexible repayment options, including, but not limited to, income-based repayment, income-contingent repayment plans, and loan forgiveness benefits, which other student loans are not required to provide. Federal Direct loans are available to students regardless of income. Before taking out loans, students should visit the Department of Education's Federal Student Aid website at https://studentaid.gov/understand-aid/types/loans to learn more.

Direct Subsidized Federal Loan

The Direct Subsidized Federal Loan program provides low interest loans through the U.S. Department of Education's Direct Loan Program. The maximum annual loan amount for undergraduate students is $3,500 for the first academic year, less origination, and other fees (if applicable). Beginning July 1, 2012, only undergraduate students are eligible for subsidized loan funding. The Federal government pays the interest while the student is in school, in-grace, and during deferment periods. Effective for loans disbursed on or after July 1, 2012, interest begins accruing on these loans when the student graduates or drops below half-time enrollment status. The minimum repayment amount is $50 per month, but it may be greater depending on the amount borrowed. However, subsidized Direct Federal

loans provide many flexible repayment plans as outlined in the loan counseling materials. Payments are based on the repayment plan selected by the student. For undergraduate subsidized loans first disbursed on or after 7/1/2026 the interest rate is fixed at 6.52%. Borrowers with other outstanding loans may be able to consolidate eligible loans and make only one monthly payment. Please refer to the loan entrance counseling materials found at https://studentaid.gov/ for additional information.

Direct Unsubsidized Federal Loan

The Direct Unsubsidized Federal Loan program provides additional loan funding to students who do not qualify for a full Subsidized Loan or who need additional loan funding. The Federal government does not pay the interest on unsubsidized loans while the student is in school, in-grace, and during deferment periods. Student loan borrowers are responsible for all interest that accrues on the loan while in school, in-grace, and during deferment periods. The student may elect to make interest payments while in school to avoid the capitalization of interest and to lower the overall repayment debt. Typically, loan repayment will begin six months after the student leaves school or attends less than half time. Undergraduate independent students can borrow up to $9,500 (Subsidized and Unsubsidized combined) for the first academic year, of which no more than $3,500 can be subsidized. Undergraduate dependent students can borrow up to $5,500 (Subsidized and Unsubsidized combined) for the first academic year, of which no more than $3,500 can be subsidized. For undergraduate unsubsidized loans first disbursed on or before 6/30/2025, the interest rate is fixed at 6.39%. For undergraduate unsubsidized loans first disbursed on or after 7/1/2026, the interest rate is fixed at 6.52%.

Parent PLUS Federal Loan

The Federal PLUS loan is a credit-based loan, available to parents who wish to apply for additional assistance for their dependent child's education. The amount of the PLUS loan cannot exceed the student's cost of attendance less other student aid awarded. PLUS loans through the Direct Loan Program first disbursed on or after 7/1/2026 will have a fixed interest rate of 9.07%. The first payment will be due within 60 days after the final loan disbursement. Payments will include both principal and accumulated interest.

Parent PLUS Master Promissory Note (PLUS MPN)

For parent PLUS loans made under the multi-year feature of the MPN, the regulations that govern the loan programs require the financial aid office at the school to document an active confirmation of parent PLUS loan funds via an estimated award letter. The confirmation process is to provide a means for the parent borrower to accept or decline a PLUS loan made for a student's subsequent academic year. This assists in providing the parent borrower with greater control and understanding of PLUS loan debt.

Graduate PLUS Federal Loan

DeHart Technical School does not offer graduate-level degree programs.

Private Loans

Private loans may have fixed or variable interest rates. Private student loan lenders can offer variable interest rates that can increase or decrease over time, depending on market conditions. The interest rate on a private loan may depend on the borrower's credit rating. Private student loans have a range

of interest rates and associated fees. Students should determine the interest rate of, and any fees associated with, a private student loan prior to accepting the loan as part of a financial aid award package. Questions regarding private student loans should be directed to the lender or to the school's Financial Aid Office.

APPLYING FOR FEDERAL STUDENT FINANCIAL AID

Each student interested in receiving financial assistance must submit the Free Application for Federal Student Aid (FAFSA). The Financial Aid Office will use the results of the FAFSA to determine the student's financial aid eligibility.

A student's application may be selected for a process known as verification. The verification process requires the school to validate certain information submitted on the FAFSA. The student will be required to submit supporting documentation. Financial assistance will not be awarded until the verification process has been completed. Students should refer to www.studentaid.gov website, which is sponsored by the U.S. Department of Education, for more detailed information.

METHODS OF DISTRIBUTING AID FOR STUDENTS

Students should visit the Financial Aid Office to determine which of the three methods described below is used at the school.

Federal Aid

Federal Aid is distributed to students who complete the Free Application for Federal Student Aid (FAFSA) and meet the eligibility criteria as further described within the application instructions. Students should visit www.studentaid.gov or the financial aid office for an application.

State Aid

State Aid is distributed to students who meet the eligibility criteria as described in the specific state aid program requirements. Students should visit the Financial Aid Office for additional information on available state aid programs.

Institutional Aid (Scholarships)

The school may offer various types of scholarships to students enrolled in specific programs of study or who have met specific academic standards. The number of scholarship recipients varies from year to year depending on the funding available and the number of eligible applicants. For additional information on available institutional scholarships students should contact the Financial Aid Office at the school. Students are also encouraged to seek additional scholarship programs not administered or awarded by the school.

Colleges Not Using Standard Academic Terms (Clock-Hour)

Financial aid is awarded based on an academic year as defined on a program-by-program basis at the school. Disbursement of aid varies by the type of assistance.

For colleges not using standard academic terms, qualifying students will have a portion of the Federal

Pell grant, and the Federal Supplemental Educational Opportunity Grant credited to their accounts twice during the academic year. The accounts are credited at the beginning and at the mid-point of the academic year as measured in credit or clock hours earned and weeks of instructional time completed to satisfy the student's tuition and fees. Once tuition and fee obligations charged by the institution have been met, the student may receive the excess amount of Federal Student Aid that creates a credit on the account. A first-year, first-time borrower's account will not be credited with Federal Direct loans until the following two conditions have been met:

(1) the student has completed loan entrance counseling, and
(2) 31 days have passed after the first day of class.

STATEMENT REGARDING CREDIT BALANCES

A Statement of Student Authorization of Title IV Credit Balances is provided to students by the Financial Aid Office after enrollment. Students and parents (of a dependent student applying for PLUS loans) review the statement, select the appropriate authorization categories, and provide the signed form to the Financial Aid Office. For continuing students who previously signed this statement, the initial authorization will continue to be valid for subsequent award years or enrollment periods. The authorization categories available for student/parent selection are as follows:

- Based on student's authorization, the school will retain any existing credit balance on the account to be applied to allowable future charges to assist students in managing those funds or to be disbursed to student or parent at their request.
- In the event that funds are not requested prior to leaving the school, the student or parent can authorize the school to return the credit balance to the lender as prepayment of the student loan.
- The school will retain interest earned on the credit balance while the funds remain on the account.
- A student or parent may modify their authorization at any time by visiting the financial aid office and completing a new form.

TERMS AND CONDITIONS OF FEDERAL WORK STUDY EMPLOYMENT AS PART OF THE FINANCIAL AID PACKAGE

DeHart Technical School does not participate in the federal work study program.

Terms and Conditions Under Which Students Receive Federal Loans

The Federal loan programs provide funds to undergraduate and graduate students to assist them in meeting their educational expenses. To qualify for Federal Loan program funds, the student must meet the eligibility requirements for Federal Student Aid as well as the loan program specific terms and conditions specified below:

Federal Direct Loan

- The student (and parent in the case of PLUS loans) must complete and sign a valid Master Promissory Note.
- The student must be enrolled full-time to receive Direct Loan program funds. A student whose enrollment status is below full-time is not eligible for Direct Loan program funds.
- A student who is borrowing a loan for the first time is required to participate in loan entrance counseling prior to the first disbursement of the loan. The first disbursement of a loan cannot

be made earlier than 31 days after the start of the term or period of enrollment.

- Financial Aid Administrators may not perform credit checks on students in connection with awarding them Direct Loan program funds, except in cases of graduate PLUS loans.
- A student borrower who is in default on a Federal student loan is not eligible for additional Direct Loan funds unless eligibility is regained by resolving the existing default.
- Perkins Loan* (if applicable*). Students should refer to the school catalog for determining whether Perkins loan funds are available at the institution.
- Undergraduate and graduate level students who demonstrate exceptional need (as defined by the school) have priority to available Perkins Loan funds.
- A student borrower who is in default on a federal student loan is not eligible for Perkins loan funds unless eligibility is regained.
- Unlike the Direct Loan program, a student does not have to be enrolled full-time to be eligible to receive a Perkins loan.

*DeHart Technical School does not currently participate in the Perkins Loan Program

FINANCIAL AID LOAN MANAGEMENT

Each first-time student borrower is required to complete loan entrance counseling conducted individually. The interview will include an explanation of the use of a Master Promissory Note (MPN), the importance of the repayment obligation, a description of the consequences of default, sample repayment schedules, information in reference to borrower's rights and responsibilities, as well as other terms and conditions.

Upcoming graduates, or students who officially withdraw, will be required to complete the exit counseling session. Students who leave school without attending an exit counseling session will receive an exit counseling package emailed by the campus. Exit counseling addresses topics such as the requirement to repay the loan, repayment plans, updating contact and demographic information, the consequences of default. Please see The Financial Aid Loan Exit Counseling section below for additional information.

Loan Repayment Obligation and Repayment Options

Students who receive Federal student loans sign a Master Promissory Note (MPN) which states the student is obligated to repay the student loan funds regardless of the student's graduation, withdrawal from school, or inability to obtain employment.

The Federal Direct Loan program offers students many different repayment options. Students are responsible for selecting the appropriate payment plan to suit their needs. The school's Financial Aid Office is available to review the different repayment options. If at any time a student becomes delinquent on a loan, it is the student's responsibility to contact the servicer to determine what options are available to the student.

FINANCIAL AID LOAN ENTRANCE COUNSELING

The following information will be included in the Loan Entrance Counseling that is available online at https://studentaid.gov/entrance-counseling/ Student borrowers will be directed to complete entrance counseling prior to the first disbursement of loan funds.

- Explanation and use of the Master Promissory Note (MPN).
- Effect of accepting the loan on eligibility for other aid.
- Seriousness and importance of the repayment obligation.
- Option of paying interest on Direct Unsubsidized Loans and Parent Plus loans while in school.
- Interest accrual process and interest capitalization when a borrower elects not to pay interest or if the interest is not paid by the US Department of Education.
- Definition of half-time enrollment.
- Consequences of not maintaining at least half-time enrollment.
- Importance of contacting the appropriate office at the school if the student plans to withdraw before completing the academic program to allow the school to provide exit counseling to the borrower.
- Obligation to repay the loans even if: the borrower does not complete the program or does not complete the program within the regular time for completion, is unable to find employment, is dissatisfied with the school/program, or does not receive the services purchased from the school.
- The importance of repayment and the consequences of default, including adverse credit reports, Federal offset, and other Federal delinquent debt collection procedures and litigation.
- Sample monthly repayment amounts based on a range of levels of indebtedness or the average cumulative indebtedness of other loan borrowers within the same academic program as the borrower.
- Name and contact information of the person the student can contact with questions regarding rights and responsibilities or loan terms and conditions.

FINANCIAL AID LOAN EXIT COUNSELING

Students are required to attend a financial aid loan exit counseling session prior to graduating or shortly before ceasing enrollment of at least half-time study. Students who seek withdrawal from the school should see the Financial Aid Office to obtain exit counseling. Several topics presented at the entrance counseling session are again presented at the exit counseling. These topics and the information within them can be accessed at studentaid.gov. Exit counseling is required for all graduated, withdrawn, or dismissed students prior to exiting the institution as well when a student ceases to attend at least half-time. If a student leaves school or chooses to postpone their education, the student should meet with a Financial Aid Administrator to understand the financial impact of this decision and to attend loan exit counseling. Exit counseling includes the following information:

- Explanation of all repayment plans available.
- Review provided print out of loan servicer, loan servicer contact information, interest rate, repayment term, payment amount and payment due date.
- Comparison of each type of repayment plan, including average projected monthly payments and the difference in interest and total payments.

- Explanation of the terms and conditions to obtain full or partial loan forgiveness or discharge.
- Explanation of the terms and conditions under which a borrower may obtain a deferment or forbearance.
- Debt management strategies to assist the student in successful loan repayment.
- Information regarding the average anticipated monthly repayment amount based on the student loan borrower's actual indebtedness or the average indebtedness of student borrowers in the same academic program receiving the same types of loans.
- A review of the Master Promissory Note (MPN) and the student's obligation to repay the loan.
- Explanation of the student's responsibility to repay the loan even if the student did not complete the program, did not complete the program within the regular completion time for that program, is unable to obtain employment, or is dissatisfied with the education received.
- Explanation regarding the consequences of default, including adverse credit reports, Federal offset, other Federal delinquent debt collection procedures and litigation under Federal law.
- Effects of loan consolidation, including the effect on total interest and fees to be paid, length of the repayment term, effect on borrower benefits on underlying loans (grace periods, deferment, loan forgiveness, and loan discharge), option to prepay or change repayment plans, and how borrower benefits may differ between lenders.
- Explanation of the tax benefits available to the student.
- Information regarding the services offered by the student loan Ombudsman's Office.
- Information containing: (1) descriptions of federal student assistance programs, (2) the rights and responsibilities of student and institutional participants, (3) ways in which students and prospective students can assess the debt burden and monthly and total repayment obligations for their loans.

In addition, the Financial Aid Office is responsible to collect the following information as part of the exit counseling and provide the information to the U.S. Secretary of Education within 60 days of receipt:

- Name
- Address
- Social Security Number
- References
- Driver's License Number and State
- Expected Permanent Address
- Name and Address of Next-of-kin
- Name and Address of Known or Expected Employer

Loan Deferments for Borrowers

Federal Student loans are managed by a 3rd party servicer on behalf of the Federal Government. Student loan borrowers should visit studentaid.gov and log into their FAFSA account. There students can navigate to the Loan Repayment tab for servicer contact information.

Loan Deferments for Certain Individuals

Loan deferment terms and conditions are further defined for those serving in the Peace Corps; under the Domestic Volunteer Service Act; and as a volunteer for a tax-exempt organization of demonstrated effectiveness in the field of community service. These individuals should visit the Financial Aid Office for additional information.

NATIONAL STUDENT LOAN DATA SYSTEM (NSLDS)

National Student Loan Data System (NSLDS) is the U. S. Department of Education's central database for Federal Student Aid. Student financial aid information is submitted to the NSLDS from schools, guaranty agencies, the Direct Loan program, the Pell grant program, and other Department of Education programs. NSLDS Student Access provides a centralized, integrated view of Federal Student Aid loans and grants so that recipients of funds from these programs can access and inquire about the Federal Student Aid loans and/or grant data. Once a student's data is reported to NSLDS, this site and all the student's information contained within is accessible to Financial Aid Administrators, and guaranty agencies. In addition, students may access their own financial aid information by visiting this site. All users must sign-in and be an authorized user. To access the site, visit https://nsldsfap.ed.gov/

FEDERAL STUDENT AID OMBUDSMAN NOTIFICATION

Students should contact the Financial Aid Administrator at the school with any questions or concerns regarding Federal Direct Subsidized or Unsubsidized Loans. If a situation exists that a Financial Aid Administrator cannot resolve, students should follow procedures in the school catalog regarding Problem Resolution. The U.S. Department of Education's Ombudsman Office for student loan issues is also available. The Ombudsman operates as a neutral party and informally researches and attempts to resolve a borrower's issue. Student borrowers can contact the Office of the Ombudsman via:

Online Assistance: https://studentaid.gov/feedback-ombudsman

Toll-Free Telephone: 1.800.433.3243
Mail: U.S. Department of Education, FSA Ombudsman Group, P.O. Box 1854, Monticello, KY 42633.

CONSUMER INFORMATION FROM THE U.S. DEPARTMENT OF EDUCATION

Students and Financial Aid staff should reference the U.S. Department of Education websites for information regarding the regulations, requirements, and application for Federal Student Aid. There is no user fee for using Federal Financial Aid sites.
U.S. Department of Education: www.ed.gov
Applying for Federal Student Aid: https://studentaid.gov/h/apply-for-aid/fafsa.
Information for Students: www.studentaid.gov

POLICIES AND PROCEDURES—VERIFICATION

Once students complete and submit the Free Application for Federal Student Aid (FAFSA) to the Central Processing System (CPS), there is a possibility that the application will be selected for a process called "Verification". This is an audit/review process in which the student's school of choice will be required to conduct the review in order to determine the student's aid eligibility. Generally, CPS will select the application for verification based on conflicting data, a change from the prior year or due to a random selection process. If the application is selected, an asterisk will appear on the Student Aid Report (SAR), next to the Student Aid Index (SAI). However, the school's Financial Aid Office also is authorized to "Institutionally" select applications for this review process in cases of conflicting information.

Although the school has the option of processing one Pell payment without verifying the application, this school does not take that option due to the risk of financial liability. DeHart Technical School

verifies those applicants who are selected by the federal processor for Verification and those who have conflicting information and comments. Students who are selected for verification by the processor or Institutionally Selected by the Financial Aid Office must submit the signed and completed verification forms and documents, along with the supporting documentation such as IRS Tax Return Transcripts, W-2 forms, etc.

Students are to be notified, in a timely manner, of all required documents to submit to the school. The verification process cannot begin and/or be completed until all required documents are submitted. The list below includes the verification items used when reviewing a student's verification process:

Required Verification Items:

- Adjusted Gross Income (AGI) U.S. Income Tax Paid Education Credits
- U.S. Income Tax Paid
- Untaxed IRA distributions
- Untaxed Pensions
- IRA Deductions and Payments
- Education Credits
- Household Size
- Number in College
- Tax Exempt interest income
- Income earned from work

Verification Tracking Groups Definitions: V1, V4, V5

V1: Standard Verification Group ~ Tracking Flag V1:

Students in this group must verify the following if they are tax filers: AGI, U.S. Income Tax Paid, Untaxed portions of IRA distributions, Untaxed portions of pensions, IRA deductions and payments, tax- exempt interest income, education credits, household size, number in college.

Students who are non-tax filers must verify the following: IRS verification of Non-filing, Income earned from work, household size, number in college.

V4: Custom Verification Group ~ Tracking Flag V4:

Students must verify their identity.

- Identify Verification – Students are asked to appear in person to present their valid Government issued photo ID (ex. Driver's License, State ID or Passport).
- In the event the student is unable to appear in person, then he/she may verify identity via video call with a School official with a valid ID displayed during the interview.

V5: Aggregate Verification Group ~ Tracking Flag V5:

Students must verify identity in addition to the items in the Standard Verification Group.

Time period to submit verification documents:

Students are notified, in a timely manner, of all required documents to submit to the school. The verification process cannot begin and/or be completed until all required documents are submitted.

Generally, once the student receives the initial notice; students are given (1) week to provide requested verification documents, however, exceptions may be made on a case-to-case basis. If an extension is necessary, students must submit, in writing, for an extension to the deadline for submission of required documents.

Consequences for failing to submit documents on time:

Documents not submitted timely could result in:

1) The student being responsible for paying his/her fees out of pocket.
2) The student cannot be processed for a Financial Aid award.
3) The student not being considered for a Financial Aid Deferment.
4) The program- year ending with the student having an outstanding balance with the school, resulting in late fees and the student's account being turned over to a collection agency.

Making corrections to the FAFSA data:

Once the student receives their SAR, they should review it for accuracy. If changes are needed, the student (and/or parents) should submit changes/corrections to the FAFSA online.

Once all verification documents are received by the Office of Student Financial Aid, the file will be reviewed for accuracy and completeness. Often times, corrections are required if the information indicated on the submitted documents does not match the FAFSA data. The Office of Financial Aid will submit corrections on the students' behalf. The corrections will be sent to the CPS via the Department of Education System. Generally, the corrected data is processed and received back in our office within 72 hours after corrected data is submitted.

An email is sent to the student informing him/her once the corrections have been returned. If no additional corrections are needed and the student meets all necessary eligibility requirements, then an award will be processed.

Updates to Student Aid Records (SAR) Transactions and changes to Student Aid Index (SAI)

In the event your SAI changes due to an updated Student Aid Records (SAR) transaction the current award must be cancelled, and any new or additional requirements must be completed or satisfied prior to the issuance of a new estimated award package.

Office of Inspector General (OIG)

Students and parents who willfully submit fraudulent information will be investigated to the furthest extent possible. All cases of fraud and abuse will be reported to the proper authorities (Central Processing Servicer (CPS), Judicial Services, IRS (if applicable), including the Office of Inspector General https://www.oig.dhs.gov.

VETERANS ASSISTANCE/ EDUCATIONAL BENEFITS

The school is approved in certain courses for veterans' enrollment. Individuals interested in receiving student assistance from the VA should contact the Veterans Administration Office in the student's locality to determine eligibility for benefits. For Veterans assistance eligibility information call **(888)-GIBILL1**. The school will assist in preparing the necessary forms.

DeHart Technical School does not require veterans to make payment of tuition in advance, while they are awaiting to receive their benefits. The school requires all incoming students attempting to utilize veterans benefits to provide a DD214 and to register for enrollment benefits through https://www.va.gov/education/how-to-apply/. A Certificate of Eligibility is required for DeHart Technical School to certify veteran enrollment benefits.

SCHOLARSHIPS

THE ROD DEHART SCHOLARSHIP PROGRAM

This program was established in honor of the Founder and Former President of DeHart Technical School. Funding for the Rod DeHart Scholarship program is provided through the school's contributions.

Award Criteria: Students who are considered to have a high likelihood of success completing the program and entering the HVAC/R or Facilities Maintenance field AND a justified need for tuition/ program cost assistance will be given the highest consideration.

Award Specifics:

- Students must possess a minimum GPA of 80% and attendance of 80% at the time of the award.
- The maximum award value is $5,000.
- A maximum of 6 awards will be granted in a calendar year.
- Awards will vary based on the student's specific situation, in compliance with any Title IV funding and cannot be used to exceed the total cost of attendance.

Selection process: Students interested in applying for the Rod DeHart Scholarship should meet with the Financial Aid Officer and receive a scholarship application form. Completed applications will be evaluated by DTS professional and instructional staff. Award recipients will be notified by the School Director.

Recipients will have the scholarship proceeds disbursed to their student account after 80% of the program is completed.

STANISLAUS YOUTH CAREER SERVICES (FORMERLY PROJECT YES) SCHOLARSHIP

DeHart Technical School will provide a total scholarship of $2,500 for admitted and enrolled Stanislaus Youth Career Services students, to attend DeHart Technical School during the 2026-2027 academic year in the following programs:

- Facilities Maintenance HVAC Course 1 Hybrid
- Facilities Maintenance HVAC Course 1
- HVAC/R Facilities Maintenance Course 3 Hybrid
- HVAC/R Facilities Maintenance Course 3

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) SCHOLARSHIP

DeHart Technical School will provide a total scholarship of $1,500 for admitted and enrolled WIOA county funded students, to attend DeHart Technical School during the 2026-2027 academic year in the following programs:

- Facilities Maintenance HVAC Course 1 Hybrid
- Facilities Maintenance HVAC Course 1
- HVAC/R Facilities Maintenance Course 3 Hybrid
- HVAC/R Facilities Maintenance Course 3

STUDENT TUITION RECOVERY FUND (STRF)

§76120. Amount of STRF Assessment.

(a) Each qualifying institution shall collect an assessment of zero ($0.00) per one thousand dollars ($1,000) of institutional charges, rounded to the nearest thousand dollars, from each student in an educational program who is a California resident or is enrolled in a residency program. For institutional charges of one thousand dollars ($1,000) or less, the assessment is zero dollars ($0).

§76215. Student Tuition Recovery Fund Disclosures

The State of California established the Student Tuition Recovery Fund (STRF) to "relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program."

"It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market Blvd., Suite 225, Sacramento, California, 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court,

based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.

7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of non-collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

FINANCIAL RESPONSIBILITY

CONSENT TO DO BUSINESS ELECTRONICALLY

DeHart Technical School uses electronic notification as its official method of communication for cancellations, withdrawals, outstanding balances, due dates, school notices, and other important student account or enrollment-related information. Students are responsible for reviewing these communications and for paying all outstanding balances by the scheduled due date. Failure to review account information, due dates, or other school communications does not relieve the student of their payment obligations.

Billing

- All electronic correspondence is sent to the student's personal email address used at the time of enrollment. It is the students' responsibility to update their email address with the Administrative Office.
- DeHart Technical School sends monthly electronic billing statements. A printed copy may be requested through the Administrative Office.
- Payment obligations remain the responsibility of the student whether or not the billing statement is viewed and whether or not the account is being paid by another party.

Financial Aid

- All electronic correspondence is sent to the student's personal email address used at the time of enrollment. You will be deemed to have received electronic communication from the school when the communication is sent to you. It is the student's responsibility to update their email address with the Financial Aid Office.
- It is the student's responsibility to check their email regularly for electronic communications regarding Financial Aid updates and changes to estimated award letters.

PAYMENT SCHEDULE

Students are required to make payment no later than the last day of their cancellation period. Students may choose to: (1) enroll in a monthly payment plan, (2) pay the outstanding balance in full, or (3) pay 50% of the outstanding balance upfront and the remaining balance upon reaching their scheduled midpoint. Program length is determined by the total hours and/or module completion required to complete the student's program. The student's outstanding balance and payment schedule are based on the total program cost, less any applicable financial aid or agency sponsorship.

Payment types

DeHart Technical School accepts Financial Aid (scholarships, grants, loans, and agency sponsorship) and the following student payment methods: ACH, cash, credit card, check, and cashier's check and Online methods. Students are informed of accepted payment methods and available payment arrangements during the enrollment process and again at New Student Orientation.

Storage of Credit Card Information / Red Flags Rule

DeHart Technical School requires secure handling of credit card information and maintains procedures to identify, prevent, and respond to possible identity theft, payment fraud, or unauthorized use of payment information. Staff with access to payment information must follow school procedures for secure processing, verification, and reporting.

Disputing Charges

Any dispute regarding a charge on a student account must be submitted within 60 days of the billing date. Disputes must be made in writing by emailing dts@deharttech.edu. Charges not properly disputed within the 60-day period will be considered accepted by the student.

DELINQUENT PAYMENT POLICY

Students who have unpaid balances on their student account are subject to dismissal from the School. In accordance with California state law, all unpaid balances will accrue 10% interest per annum on the balance remaining from the date of transfer. Delinquent student accounts may be reported to one or more of the major credit bureaus and be forwarded to an outside collection agency or attorney. The student is responsible for all costs incurred to collect outstanding debt, including but not limited to, principal, accrued interest, late fees, collection fees, and any legal fees.

All outstanding balances and costs of collection incurred by the School must be paid in full prior to a student re-enrolling. A student with a prior collection account or poor payment history may be subjected to pre-pay tuition and fees prior to re-registering for any courses.

COLLECTIONS & SERVICING

DeHart Technical School requires all student accounts to be paid in full by the end of the program. Any unpaid account may be transferred to a collection agency for servicing. Once transferred, the outstanding student account balance may be subject to principal, interest, late charges, credit bureau reporting, legal action, collection fees, and related legal fees.

In accordance with California law, unpaid balances accrue 10% interest per annum on the remaining balance from the date of transfer. Students are responsible for all fees associated with collection of the debt.

Students with an outstanding balance due to DeHart Technical School will not be eligible for school benefits, including:

- Registration for additional coursework
- Certificates
- Student Services

These benefits will be reinstated only after the student account balance is paid in full. If immediate access to these services is requested, payment must be made by cash, credit card, or cashier’s check only.

STUDENT POLICIES AND PROCEDURES

GRADING POLICY

DEHART TECHNICAL SCHOOL'S grading standard is cumulative and averaged at the completion of the module to determine the final grade for that module. Final grades are determined as follows:

A	90-100%
B	80-89%
C	70-79%
F	69% or below

All quizzes, examinations or labs may be retaken to demonstrate improved student proficiency of any subject. However, each subsequent retake will have a highest maximum grade score of 1 letter grade less. For example, the 3rd retake cannot result in a final grade above 80%.

Final Grades for each module are comprised of (2) areas:

1. Tests and Quizzes (i.e., Assessments)
2. Performance and completion of graded Lab Projects

Additionally, students must satisfy the minimum standard of 80% attendance for each module.

Progress Reports

It is a fundamental belief of DeHart Technical School that it is the instructor's responsibility to inform the student on a regular basis as to the student's academic progress. Each module the instructor will inform the student as to academic progress, attendance and overall standing.

Midpoint Skills Assessment (MSA)

Students in their final Beginning Module are required to complete a Midpoint Skills Assessment (MSA) as part of the DeHart Technical School curriculum. The MSA is an in-person hands-on lab skills evaluation based on the cumulative beginning portion of the program and is timed and graded on a pass/fail basis to assess the student's readiness to continue forward in training.

Incompletions

An incomplete cannot be recorded as a final grade. Any incomplete must be resolved, or it will revert to a zero and be recorded as an **"F."**

GRADUATION REQUIREMENTS

DeHart Technical School offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 90% of class instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of "Pass Superior" on their certificate.

SATISFACTORY ACADEMIC PROGRESS - CLOCK HOURS

The school's program Facilities Maintenance HVAC/R Course 3 Hybrid is 928 clock hours. Satisfactory progress is checked unofficially on a monthly basis as part of a student progress report, to keep the student apprised of their status. It will be run officially on a payment period basis.

For example: Payment Period 1: 1-464 clock hours - Payment Period 2: 465-928 clock hours. Official Satisfactory Academic Program check will occur at the completion of 464 clock hours.

- A student is required to make quantitative progress toward program completion. To be making satisfactory academic progress, a student must attend at least 80% of the scheduled class hours on a cumulative basis during each evaluation period.
- A student is required to make qualitative progress toward program completion. An academic average is reviewed to determine qualitative progress. The minimum required is 70% at the conclusion of each evaluation period.

Incomplete grades are not given, and students must repeat any classes in which they earn less than a 70% average. The lowest grade will be dropped, and the highest grade will be used to calculate the academic average. Course work repeated out of rotation may adversely affect a student's academic progress in terms of the maximum time frame.

Students who withdraw or take a leave of absence (LOA) from the program will receive a grade of 0% in each class interrupted by the withdrawal/ LOA. All interrupted classes must be repeated upon readmission to the institution.

DeHart Technical School requires that students maintain a minimum grade point average of 60% at the end of the second week of the course, and a 68% grade point average at the midpoint of the instructional process. A 70% grade point average is required to receive a Certificate of Completion. All students must maintain Satisfactory Academic Progress (SAP) while meeting the required standards for attendance and conduct. Students not maintaining minimum standards will be dismissed from the school.

ATTENDANCE POLICIES

As an institution, DeHart Technical School expects students to attend school every day. When you miss class, you not only fall behind on new material, but you miss the hands-on repetition that is so important in learning and developing your new skills. Your future employer is looking for graduates with perfect or near-perfect attendance and strong communication skills.

No Call/ No Show Policy

Students who will be absent are expected to notify DeHart Technical School Administrative Staff before their scheduled class time. Failure to report an absence in a timely manner will result in a zero for that day's material and/or lab participation grading.

Clock hours

The instructional material is presented in a comprehensive clock hour format. A student is required to pass all unit tests and a final examination with a minimum of 80% of course hours of instruction.

Lab Attendance Policy

Students are required to attend six out of eight labs in-person per module to pass their lab requirements for that module. Students may receive hours on zoom for the first two in-person labs missed in a module but will not receive credit/grade for completing the lab. After two missed labs in a module students will not be able to be on zoom to earn hours.

Absence Policy

DeHart Technical School recognizes an absence as excused under the following circumstances: illness, death, birth in the immediate family and other valid absences substantiated in writing and approved by the Director. All absences that can be excused in advance will receive special consideration. Absences that do not fall within the above guidelines will be considered unexcused. Students who accumulate three unexcused absences will receive written notification of academic probation for a period of four weeks. Any unexcused absences during the probationary period may be cause for interruption of the student's training program. All absences, either excused or unexcused, may be made up. Excused absences do not reduce the number of required hours to graduate.

Minimum Standard

DeHart Technical School requires the following minimums for graduation: 90% of required hours and 80% cumulative attendance in class and lab per module. This equates to a minimum of 64 hours of attendance per module. You are expected to call the office when you will not be in attendance.

Tracking

Hybrid Programs

Attendance is tracked in every class period on campus or during online learning using the My Portico app. Students must be logged into the MyPortico app on their device to access the app's biometric verification services. Once the student has been verified in the app, the student may use the app to log in or out of class through the use of class specific QR codes generated by the instructor during active class sessions. Attendance may be verified within the app in real-time.

Attendance from Portico is verified and uploaded into Genesis within 2 business days.

Students may request a copy of their attendance records at any time. If you do not agree with any of the attendance data, you must submit a written appeal with documented evidence of participation or attendance data to the Director for verification. 30 days after the end of the module the module attendance data become permanent and can no longer be challenged.

In-Person Programs

Attendance is tracked in every class period on campus using the MyPortico app. Students must be logged into the MyPortico app on their device to access the app's biometric verification services. Once the student has been verified in the app, the student may use the app to log in or out of class through the use of class specific QR codes generated by the instructor during active class sessions. Attendance may be verified within the app in real-time.

Attendance from Portico is verified and uploaded into Genesis within 2 business days.

Students may request a copy of their attendance records at any time. If you do not agree with any of the attendance data, you must submit a written appeal with documented evidence of participation or attendance data to the Director for verification. 30 days after the end of the module the module attendance data become permanent and can no longer be challenged.

Tardiness and Early Departures

As an institution, DeHart Technical School expects students to be in class on time to school every day. When you arrive late or leave class early, you not only miss the presented material, but you disrupt both the instructor and your fellow students. All late arrivals and early departures time missed will be counted into a student's overall scheduled attendance.

Hour Make-Up Policy

DeHart Technical School recognizes the value of actual class attendance. While absences from class are unavoidable at times, students will be required to make up all assignments, examinations, labs or other work missed as the result of any excused or unexcused absence. For absences exceeding four (4) consecutive class days the student must arrange to meet with the instructor regarding make-up work. The instructor will assist in creating a make-up plan according to the students' progress in their current course. Make-up work must be completed before the scheduled end of a module.

Make-up hours must be prearranged with school administration and must be completed outside of student's normally scheduled class hours. Only time spent on School-approved activities in the Classroom, Online Lectures, Lab or Resource Center will count as make-up hours. Such activities may include completing class exercises, testing, tutoring, viewing class videos or other course-related assignments.

Attendance Probation

If you do not have cumulative attendance of at least 80% at the end of any module, you will be placed on Attendance Probation for the next module. You must meet with the Director or Financial Aid Officer and abide by the terms outlined in the Attendance Probation notice. At the end of the module on Attendance Probation, you must be making progress toward meeting the 80% cumulative attendance requirement and have met all of the terms of the Attendance Probation. Failure to do so may result in termination from school. After no more than two modules on attendance probation, you must again meet the 80% cumulative attendance requirement, or you will be dismissed from school.

Consecutive Absences

A student who has failed to attend class for fourteen (14) days without an approved leave of absence will be withdrawn.

Leave of Absence

A Leave of Absence (LOA) may be granted for temporary or long-term leaves and emergency situations such as serious illness, debilitating injury, or death in the immediate family.

A student must request a leave of absence in writing in advance of the beginning date of the LOA, unless unforeseen circumstances prevent the student from doing so. The leave of absence may not exceed 180 days in any 12-month period or one-half the published program length, whichever is

shorter. Multiple LOA's are permitted provided the total of the leaves does not exceed this limit. LOA's must be signed and dated by the student and specify a reason for the leave and include a reasonable timeframe for return. Students will be advised on the impact their leave may have on their course of study (i.e., the rotation of the modules) and their aid eligibility, if applicable. The Director approves or denies LOA's. No additional charges to the program will be incurred due to a LOA. A LOA may be extended provided that the extension meets all the above requirements. The Lead Instructor will decide if the student must restart the course or pick up from the point the student left off. If a student is absent for 14 consecutive days and does not request an LOA, the student will be withdrawn from their program of study.

Attendance Dismissal

Any student dismissed for attendance related reasons—consecutive absences, failure to maintain the 80% cumulative attendance, excessive tardiness or early departures, failure to meet the terms of attendance probation, or failure to return from a leave of absence—may restart classes in the next module only with the Director's written authorization.

Academic Probation and Dismissal

A student who fails to obtain a cumulative grade point average of 80% will be placed on academic probation. A student on academic probation must return to a cumulative GPA of 80% to be removed from academic probation. A student may not be on academic probation for more than 2 consecutive modules. Any student exceeding the maximum of 2 modules of academic probation will be dismissed from the school. Notification of probation and being removed from probationary status and dismissal will be in writing.

If a student does not pass a module they may be allowed to move to the next module, at the discretion of the Director with the implementation of an Individualized Educational Plan (IEP). Instructors and students will complete an Individualized Educational Plan (IEP) and meet at scheduled dates for progress checks. Unsatisfactory GPA, progress or attendance will result in withdrawal.

Academic Probation Removal

Removal of academic probation requires that a student maintain satisfactory academic progress for at least one module.

Administrative Withdrawal Appeals Process

The institution will notify a student by mail or email if they are being administratively withdrawn for unsatisfactory academic progress. The student may submit a written appeal of their dismissal within five calendar days of their receipt of the dismissal notice. The appeal must be accompanied by documentation of the mitigating circumstances that have prevented the student from attaining satisfactory academic progress and evidence that changes have occurred to allow the student to now meet standards of satisfactory academic progress. Only extraordinary circumstances will be considered, such as death or severe illness in the immediate family. Before an appeal may be granted, a written academic plan must be provided by the Director and Lead Instructor to the student which clearly identifies a viable plan for the student to successfully complete the program within the maximum time frame allowed.

The appeal will be reviewed by the Appeals Committee consisting of the Director, Financial Aid Officer and Lead Instructor. It will then be determined whether the student may be permitted to continue in school on a probationary status, despite not meeting the satisfactory progress requirements. The student will then be sent the written decision within ten days of the school's receipt of the appeal. The decision of the Appeals Committee is final.

Students reinstated upon appeal are on a probationary status for the next evaluation period, during which time they must meet the terms and conditions set out in the School Director's letter granting the appeal. At the end of the evaluation period, and at the end of every evaluation period thereafter, the student's academic status will be reviewed. The student may continue on probation as long as they meet the terms of the academic plan approved at the time the student's appeal was granted, until such time as satisfactory academic progress status is regained. The student reinstated after dismissal and appeal are eligible for financial aid as long as he or she continues to meet the terms of the academic plan.

Reinstatement of Financial Aid

A student's Title IV aid eligibility will be reinstated if the student prevails upon appeal or regains satisfactory academic progress status by meeting the qualitative and quantitative requirements.

Maximum Time frame

The maximum time frame for attendance in the program is 150% of the program's length, as measured in calendar time. For example: The Facilities Maintenance HVAC/R Course 3 Hybrid program is a 928-clock hour program, consisting of approximately 48 weeks of instruction/ training. 150% would be 1392 hours of training. Students exceeding the maximum time frame will be subject to administrative withdrawal. Time spent on an approved leave of absence is not counted against the maximum program completion time.

Maximum Time for Transfer and Readmitted Students

Transfer students from outside the institution will be evaluated qualitatively only on the work completed while at the Institute.

The maximum time frame is reduced for transfer students, based upon the remaining length of the program in which they enroll. For example: If the student transfers in 80 hours for HVAC/R Facilities Maintenance Course 3 Hybrid and therefore must complete 848 hours at the school.

TOOL POLICY

Personal tools are required for industry jobs, and students are expected to meet industry standards regarding tool possession and use. Tools are distributed after the cancellation period, which is the 7th calendar day of the student's first module. Once issued, students are expected to bring their tools to class daily. Students who do not have their tools may be excluded from lab participation, may be sent home, and may receive a zero for that day's lab. Any lab make-up must be coordinated with the instructor.

DEHART TECHNICAL SCHOOL'S STUDENT CODE OF CONDUCT AND DRESS CODE

DeHart Technical School's rules of conduct are similar to those of a work environment. Violations

include, but are not limited to dishonesty, cheating, unprofessional behavior, violence, or threat of violence, use of vulgar or abusive language, insubordination, harassment, violation of safety rules and use of or being under the influence of alcohol or drugs on school property.

In order to ensure a safe environment for employees and other students, we prohibit the wearing, transporting, storage, or presence of firearms or other dangerous weapons in our facilities or on our property.

Additionally, while in class students must observe the following dress code, which emphasizes that safe and professional attire must be worn. This includes:

- CLEAN DeHart Technical School T-shirt
- DeHart Tech Student ID Badge
- WORK BOOTS or TENNIS SHOES (No sandals or open-toed shoes)
- NO SHORTS. Long Pants must be worn
- BELT (Not required as long as pants are not "saggy")
- NO TANK-TOPS or SLEEVELESS SHIRTS
- NO ATTIRE with OFFENSIVE SLOGANS or GRAPHICS
- Hair longer than shoulder length, must be tied back.

Violation of the school's rules of conduct or dress code may lead to warnings, suspension, probation or termination from the school.

For information on Campus Safety and yearly Clery Act reporting, please review the Annual Campus Security Report at www.deharttech.edu

Code of Conduct Dismissal Policy
Students may be dismissed from the School at the discretion of the School Director for any breach of normal behavior that constitutes a hazard to students, faculty or property. All students are encouraged to refer to the enrollment agreement for a more detailed explanation.

SUMMARY OF TERMINATION / REINSTATEMENT POLICIES
Students who do not meet the standards described in the sections related to Satisfactory Academic Progress or attendance requirements, leave of absence, conduct, and/or financial obligations included within this catalog are subject to dismissal. Examples include, but are not limited to, the following:

- Violation of the attendance policy
- Failure to maintain satisfactory academic progress
- Violation of Student Code of Conduct standards
- Inability to meet financial obligations to the School

Reentrance to the School following withdrawal for any reason will be at the discretion of the School's Director and faculty. A student must petition in writing for reinstatement within six (6) months of separation. School Administration and faculty will review the student's previous academic records and their current situation in making a decision regarding reinstatement. The student will be notified of the decision within 5 business days. Students accepted for readmission are entitled to the same rights and privileges and are subject to the same regulations as every student. For readmitted students, grades will remain the same for modules completed in the prior year. Incomplete modules which reverted to "F's" will have to be repeated from the beginning. Students who do not prevail in the appeal process will not be readmitted.

STUDENT RIGHTS

NOTICE OF STUDENT RIGHTS (Enrollment Process)

In each programmatic enrollment agreement, a notice of Student Rights is included, gone over and signed as part of the enrollment process. The Notice of Student Rights is as follows:

1. You may cancel your contract for school, without any penalty or obligation on the seventh calendar day following your first class session as described in the Notice of Cancellation form, in the enrollment agreement and in the Student's Right to Cancel section of the Course Catalog & Student Handbook. If you have lost your Notice of Cancellation form, ask the school for a copy.

2. After the end of the cancellation period, you also have the right to stop school at any time, and you have the right to receive a refund for the part of the course not taken. Your refund rights are described in the contract and in the Withdrawal and Refund Policy section of the Course Catalog & Student Handbook. If you have lost your contract, ask the school for a description of the Withdrawal and Refund policy.

3. If you believe you have suffered an economic loss and want to research your rights under STRF, contact the Bureau for Private Postsecondary Education at the address and telephone number printed below for information.

4. Students seeking to resolve problems or complaints have multiple options to pursue resolution. Students may:
   - Contact the appropriate Instructor.
   - Contact the School Director or Financial Aid Officer
   - Contact the Bureau for Private Postsecondary Education (BPPE) or the Accrediting Council for Continuing Education & Training (ACCET) as indicated in the Complaint/Grievance Procedures in the Course Catalog & Student Handbook.

5. If you have any complaints, questions, or problems which you cannot work out with the school, write or call the Bureau for Private and Postsecondary Education:

   Bureau for Private Postsecondary Education (BPPE)
   P.O. Box 980818
   West Sacramento, CA 95798-0818
   www.bppe.ca.gov
   P: 888.370.7589 or bppe.enforcement@dca.ca.gov

CANCELLATION, WITHDRAWAL AND REFUND POLICY

The following must be explained to enrolling students, and the proper forms distributed at the time of enrollment.

Students' Right to Cancel (Cancellation)

A student has a right to cancel his or her agreement for a course of instruction, without any penalty or obligations prior to attendance of the first-class session and through the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you have the right to stop

school at any time. If you have completed sixty (60) percent or less of the scheduled days in the current payment period, you also have the right to receive a refund based on the percentage of time attended.

Cancellation

1. Cancellation may occur when the student provides a written notice of cancellation at the following address: DeHart Technical School, 311 Bitritto Way, Modesto, California 95356. This can be done by text, email, mail or by hand delivery.
2. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage.
3. The written notice of cancellation need not take any particular form and however expressed; it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
4. If the Enrollment Agreement is cancelled, the school will refund any money he/she paid, less a registration or administration fee not to exceed $250.00, and less any deduction for equipment not returned in good condition, within 45 days after the notice of cancellation is received.

Withdrawals and Refunds

Occasionally, it may become necessary for a student to withdraw from the school. In such an event, the refund in the application will be honored. A student who withdraws and later requests readmission may do so without penalty or an additional registration fee.

a. You may withdraw from the school at any time after the cancellation period (described above) and receive a prorated refund of nonfederal student financial aid program moneys paid for institutional charges to students if you have completed 60 percent or less of the period of attendance (enrollment period). The amount of that refund is calculated based on the percentage of time attended. DeHart Technical School shall refund 100 percent of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred dollars ($200), if notice of cancellation is made prior to attendance at the first class session, or through the seventh day after enrollment, whichever is later. The cost of equipment/text returned in "good condition" is refundable. Equipment/ text returned in less -than-good condition is non-refundable ("good condition" does not include equipment with a broken seal, log-on occurred, or is marked or damaged in any way). The refund is to be paid within 45 days of the withdrawal.

b. For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:
   - The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
   - The institution terminates the student's enrollment for failure to maintain satisfactory progress, failure to abide by the rules and regulations of the institution, absence in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the school.
   - The student has failed to attend class for 14 consecutive days.
   - Failure to return from a leave of absence.

c. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 14 days.

d. If a student obtains a loan to pay for an educational program, the student will have the

responsibility to repay the full amount of the loan plus interest, less the amount of any refund, and that, if the student has received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal student financial aid program funds.

Tuition Refund Policy

Students who withdraw or are dismissed by DeHart Technical School after the cancellation period ending midnight of the 7th calendar day, following the first class of the module, are entitled to receive a prorated refund of tuition from DeHart Technical School through the 60% point of a programs' payment period. **Fees are non-refundable after the cancellation period ends.**

> For example, if a student attends 20 scheduled hours of an 80-hour scheduled course and paid $1,000 in tuition, the student would receive a refund of $750:
>
> 20/80 = .25% or $250 in prorated charges. $1,000 (paid) - $250 (prorated) = $750 refund

HVAC/R & Facilities Maintenance Course- 3 Hybrid/ In-Person Refund Schedule:
Total Hours: 928
Payment Periods: 2

FM3/IP3 464 Hour Refund Schedule (Period 1) 0-464 Hours				FM3/IP3 464 Hour Refund Schedule (Period 2) 465-928 Hours		
Attendance	Scheduled Hours	%Tuition/ Fees Refund	Refund	Scheduled Hours	%Tuition Refund	Refund
0-7 Days	N/A	100 %	$21,587.00	N/A	100%	$9,846.00
< 60% Period	Tuition prorated on SCHEDULED hours through Last Date Attended			Tuition prorated on SCHEDULED hours through Last Date Attended		
60%	278	0%	$0	278	0%	$0

Facilities Maintenance HVAC Course-1 Hybrid/ In-Person Refund Schedule:
Total Hours: 480
Payment Periods: 1

FM1/IP1 480 Hour Refund Schedule			
Attendance	Scheduled Hours	% Tuition/Fees Refund	Refund
0-7 Days	N/A	100 %	$12,879.00
< 60% Period	Tuition prorated on SCHEDULED hours through Last Date Attended		
60%	288	0%	$0

The withdrawal date for refund computation purposes is the last date of actual attendance by the student. All refunds will be made within 45 days of the official date of withdrawal as required by applicable laws and regulations. **If the student has completed more than 60% of the program's payment period, no refund will be issued.**

If a student's tuition is paid by a third-party organization, any refunds due will be issued directly to the third party, unless the third party specifies otherwise.

Title IV Funds (See below for full description): The Higher Education Amendments of 1998 require continued eligibility for federal grants and loans to be based on a student's satisfactory academic progress and successful completion of his or her program of study. If a student withdraws from school before completing 60% of the enrollment period, the amount of financial aid that can be used to pay his or her education expenses will be prorated based on the amount of time spent in attendance (i.e., clock hours scheduled). DeHart Technical School must return excess funds to Title IV programs in the sequence required by the U.S. Department of Education.

Return of Title IV Funds

If a student (parent/guardian in the case of a student under legal age) cancels his/her contract, the cancellation date will be determined by the postmark on written notification or the date said information is delivered to the school's Financial Aid Director/Owner in person. Should any aid be disbursed prior to the start of class, all funds will be returned in full to the appropriate agency.

The Financial Aid Department administers the Return to Title IV Funds Calculation (R2T4). A student withdrawal can include those students who officially or unofficially withdraw. Examples would be 1) a student who did not return from an approved or unapproved Leave of Absence, 2) those who were terminated from enrollment. 3) those who withdrew from the program and notified the school, 4) the school was notified by a second party due to circumstances beyond the student's control. All R2T4 calculations are based on the student's last date of attendance as provided by the students' attendance records. The R2T4 determines the amount of aid that was earned. The R2T4 is based on the payment period. Once a student has been scheduled to complete more than 60% of the payment period, no refund will be due. The R2T4 is completed for all withdrawals to determine if the student is approved for a post withdrawal disbursement.

The calculation for the percent of completion of the payment period is as follows:

DeHart Technical School will determine the actual date the student started the payment period and the last date of attendance and will calculate the scheduled clock hours within that period of time. The number of clock hours the student was scheduled to complete within that payment period is divided by the total number of clock hours in that payment period to determine percent completed. Days a student was on a Leave of Absence are not included in this calculation. Students who owe an overpayment of Pell grants as a result of withdrawal from the program, initially will retain their eligibility for Title IV funding for forty-five (45) days of the earlier of 1) date the school sends the student notification of the over award 2) the date the school was required to notify the student of overpayment. Within thirty (30) days of determining that the student's withdrawal created a repayment of all or part of the Pell Grant, the school must notify the student that she/he must repay the overpayment or make satisfactory arrangements to repay. The student will be notified of overpayment of Title IV funds and that the student's eligibility for additional Title IV aid will cease if the student fails to take a positive action by the forty fifth (45^{th}) day following notification from the school. The student will have the options of paying the overpayment in full or arranging a repayment agreement with the Department of Education. If the student fails to take action to repay during the forty-five (45) days allotted, the school will report this to NSLDS.

Any student who withdraws officially or unofficially will be made aware of the possible consequences of withdrawing. For financial aid students, repayment on Federal Loans begins 6 months from their last date of attendance. Students who took a full 180 day Leave of Absence (LOA) and who did not return from the LOA will go into immediate repayment.

The R2T4 does not dictate the schools refund policy and is not based on the student's education charges, only the scheduled time within the payment period in which the student drops. This policy is separate from the schools Institutional Refund Policy. All students who utilize Title IV funding will have the R2T4 calculation completed prior to calculating the Institutional Refund Policy. A student may owe funds for unpaid charges to the school to cover education charges. If the school is required to return federal funds, the school will return Federal Aid disbursed that was credited to the student's account for the payment period in which the student withdrew. The school will refund any unearned Title IV aid due within forty-five (45) days of the date of determination, which is no later than fourteen (14) days from the last date of attendance.

Title IV Refunds are allocated in the following order:

1. Direct Unsubsidized Loans
2. Direct Subsidized Loans
3. Direct PLUS Loans
4. Federal Pell Grants for which a return of funds is required
5. Other Title IV Programs

If the school is allowed a post-withdrawal disbursement, the school will advise the student or parent they have fourteen (14) calendar days from the date the school sent notification to accept a post withdrawal disbursement. A student who qualifies for a post withdrawal disbursement must meet the current award year requirements and time frames for late disbursements. A post-withdrawal for Pell Grants of which the student is awarded will be disbursed within forty-five (45) days of the date the school determined the student withdrew. Post-withdrawal loan funds a student accepts will be made within one-hundred and eighty (180) days from the date the school determined the student withdrew.

If the school's Institutional Refund Calculation indicates the student still owes the school, the debt to the school must be paid in full before the release of Certificate of Completion.

The school's responsibility in regard to the Return of Title IV funds are as follows:

1. To provide students with the information contained in the R2T4 Policy.
2. Identifying students who have withdrawn and will be affected by the R2T4 Policy.
3. Return all unearned Title IV Funds in compliance with The Department of Education requirements.

The student's responsibilities in regard to the Return to Title IV funds are as follows:

- Return unearned Title IV Funds that were disbursed to the student where in the student was deemed ineligible, based on the R2T4 calculation.
- When possible, the student should notify the school in writing of official withdrawal.
- If the student cancels their decision to withdraw, the student must notify the school in writing within three business days of the date of the original withdrawal.
- All requests to withdraw or cancel a request to withdraw must be delivered to the school's Financial Aid office.
- Student borrowers of Direct Loans are required to attend or complete online an Exit Interview before leaving school.

STUDENT COMPLAINT POLICY

Students seeking to resolve problems or complaints have multiple options to pursue resolution. Students may:

- Contact the appropriate Instructor.
- Contact the School Director or Financial Aid Officer
- Contact the Bureau for Private Postsecondary Education (BPPE) or the Accrediting Council for Continuing Education & Training (ACCET) as indicated below.

DeHart Technical School maintains an open-door policy. If a student has a concern of any kind, it can be discussed with the Instructor. If the student is not satisfied with the result of that conversation or would prefer to present it to the School Director, the student may choose that option as well. Within 10 business days of receiving the concern, the Director will provide the student with a response.

Complaint/ Grievance Procedures

If at any time a student has a grievance, complaint or any questions regarding this catalog the student may contact the Bureau for Private Postsecondary Education at P.O. Box 980818, West Sacramento, CA. 95798-0818, www.bppe.ca.gov, toll-free telephone number 888-370-7589 or by fax 916-263-1897. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling 888-370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site www.bppe.ca.gov

NOTICE TO STUDENTS: BPPE Complaint Procedure

This institution, DEHART TECHNICAL SCHOOL is approved by the Bureau for Private Postsecondary Education (BPPE) as meeting and maintaining compliance with state standards as set forth in the Private Postsecondary Education Act of 2009. It is the mutual goal of the BPPE and the institution to ensure that educational training programs of quality are provided. The student has the right and is encouraged to use these resources:

HOW TO FILE A COMPLAINT
Most consumers receive a quality education and have a generally positive experience from attending an approved private postsecondary educational institution. However, in the event a consumer believes an institution's administrative processes or educational programs are compromised and are not up to the required minimum standards, the consumer should notify the Bureau. Consumers should also notify the Bureau if a consumer suspects that an institution is operating without Bureau approval. Consumers may file a complaint by using the Bureau's online complaint submission at https://www.bppe.ca.gov/enforcement/complaint.shtml (preferred) or by downloading the complaint form and mailing it to the address below.
Bureau for Private Postsecondary Education
P.O. Box 980818
West Sacramento, CA 95798-0818

WHO MAY FILE A COMPLAINT
Anyone may file a complaint if they believe an institution has violated the laws and/or regulations governing the institution's operation, including unlicensed activity. Complaints are most often received

from students, their families, other members of the private postsecondary education industry, law enforcement agencies, and other regulatory agencies.
If you have questions or need assistance with filing a complaint please
email, bppe.enforcement@dca.ca.gov or call (888) 370-7589, press 3 when prompted.

Office of Student Assistance and Relief (OSAR)

The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589, option #5 or by visiting osar.bppe.ca.gov.

NOTICE TO STUDENTS: ACCET Complaint Procedure

This institution is recognized by the Accrediting Council for Continuing Education & Training (ACCET) as meeting and maintaining certain standards of quality. It is the mutual goal of ACCET and the institution to ensure that quality educational training programs are provided. When issues or problems arise, students should make every attempt to find a fair and reasonable solution through the institution's internal complaint procedure, which is required of ACCET-accredited institutions and frequently requires the submission of a written complaint. Refer to the institution's written complaint procedure, which is published in the institution's catalog or otherwise available from the institution, upon request. Note that ACCET will process complaints that involve ACCET standards and policies and, therefore, are within the scope of the accrediting agency.

If a student has used the institution's formal student complaint procedure, and the issue has not been resolved, the student has the right and is encouraged to submit a complaint to ACCET in writing via the online form on the ACCET website (https://accet.org/about-us/contact-us). The online form will require the following information:

1. Name and location of the ACCET institution
2. A detailed description of the alleged problem(s)
3. The approximate date(s) that the problem(s) occurred
4. The names and titles/positions of all persons involved in the problem(s), including faculty, staff, and/or other students
5. What was previously done to resolve the complaint, along with evidence demonstrating that the institution's complaint procedure was followed prior to contacting ACCET
6. The name, email address, telephone number, and mailing address of the complainant. If the complainant specifically requests that anonymity be maintained, ACCET will not reveal his or her name to the institution involved
7. The status of the complainant with the institution (e.g., current student, former student)

Please include copies of any relevant supporting documentation (e.g., student's enrollment agreement, syllabus or course outline, correspondence between the student and the institution).

Note: Complainants will receive an acknowledgment of receipt within 15 business days.

Online Complaint Submission Form

THE STUDENT RIGHT-TO-KNOW ACT

The Student Right-to-Know Act was enacted in 1990 by federal law. The law requires institutions that receive Title IV HEA student financial aid to collect, report and/or disclose graduation rates for full-time, first-time, degree-seeking undergraduate students and students receiving athletically related student aid. IPEDS information for DeHart Technical School is located at https://nces.ed.gov/ipeds/

Additional information about the Student Right to Know Act and other associated student rights can be found on the School's resource page https://deharttech.edu/student-right-to-know/

IPEDS Annual Notification

DeHart Technical School gives students notification of their program applicable IPEDS rates during the enrollment process and as part of the yearly update of the Course Catalog & Student Handbook.

RETENTION OF STUDENTS FILES

Student files are retained on site for 5 years following a student's date of program completion, with the exception of the student transcripts and certificate of completion which are retained indefinitely.

ACADEMIC FREEDOM POLICY

DeHart Technical School exists to transmit knowledge, to contribute to the development of students, and to advance the general well-being of society. Free inquiry and free expression are indispensable to the attainment of these goals. Faculty members of DeHart Technical School recognize the special responsibilities placed upon them. They devote their energies to developing and improving their teaching and professional competence with a commitment to intellectual honesty. In the exchange of ideas or criticism, they show due respect for the opinion of others. The faculty of DeHart Technical School above all, seeks to be effective teachers. Although they observe the regulations of the school and design their lectures, labs, and other class presentations to conform to approved course outlines, they are given flexibility in presenting the subject matter of their courses in a manner that will challenge and maintain the interest of their students. In the spirit of academic freedom, the faculty always maintains the right, without fear of retribution or reprisal, to question and to seek changes to improve the quality of education.

FERPA- PRIVACY OF EDUCATION RECORDS

Notification of Rights under FERPA for Postsecondary Institutions

The Family Educational Rights and Privacy Act (FERPA) affords eligible students certain rights with respect to their education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution at any age.) These rights include:

1. The right to inspect and review the student's education records within 45 days after the day DeHart Technical School receives a request for access. A student should submit to the School Director a written request that identifies the record(s) the student wishes to inspect. The school official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the school official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes is inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

   A student who wishes to ask DeHart Technical School to amend a record should write the School Director clearly identify the part of the record the student wants changed and specify why it should be changed.

   If DeHart Technical School decides not to amend the record as requested, DeHart Technical School will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before DeHart Technical School discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

   DeHart Technical School limits disclosure of personally identifiable information from education records unless it has the student's prior written consent, subject to the following limitations and exclusions.

   Directory Information. In accordance with FERPA, DeHart Technical School has the right to release Directory Information without the student's prior written consent. The School gives annual public notice to students of the categories of information designated as directory information. This information may appear in public documents or otherwise be disclosed even in the absence of consent unless the student files written notice requesting the University not to disclose any of the categories by the opt-out date, which is three weeks after the first day of their first term of enrollment. While students may opt out at any point subsequent to the opt-out date, late opt-outs will not apply retroactively to information previously released. DeHart Technical School has designated as "directory information" the following items.

   - Student's name
   - Student ID number
   - Mailing and local address
   - Telephone number
   - E-mail address
   - Photograph/Video
   - Date and place of birth
   - Certificates and awards
   - Field of study
   - Dates of attendance, including matriculation and graduation
   - Enrollment status

   School Officials. DeHart Technical School discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official typically includes a person employed by the DeHart Technical School in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A school official also may include a volunteer or contractor outside of DeHart Technical School who performs an institutional service of function for which the school would

otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks. A school official typically has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for DeHart Technical School.

See the list below of the disclosures that postsecondary institutions may make without consent.

Prior Consent Not Required. FERPA permits the disclosure of PII from students' education records, without the consent of the student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the student, § 99.32 of FERPA regulations requires the institution to record the disclosure. Eligible students have a right to inspect and review the record of disclosures. A postsecondary institution may disclose PII from the education records without obtaining prior written consent of the student —

- To other school officials, including teachers, within DeHart Technical School whom the school has determined to have legitimate educational interests. This includes contractors, consultants, volunteers, or other parties to whom the school has outsourced institutional services or functions, provided that the conditions listed in § 99.31(a)(1)(i)(B)(*1*) - (a)(1)(i)(B)(*3*) are met. (§ 99.31(a)(1))
- To officials of another school where the student seeks or intends to enroll, or where the student is already enrolled if the disclosure is for purposes related to the student's enrollment or transfer, subject to the requirements of § 99.34. (§ 99.31(a)(2))
- To authorized representatives of the U. S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as a State postsecondary authority that is responsible for supervising the university's State-supported education programs. Disclosures under this provision may be made, subject to the requirements of §99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
- To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
- To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
- To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))
- To comply with a judicial order or lawfully issued subpoena. (§ 99.31(a)(9))

- To appropriate officials in connection with a health or safety emergency, subject to § 99.36. (§ 99.31(a)(10))
- Information the school has designated as "directory information" under § 99.37. (§ 99.31(a)(11))
- To a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense, subject to the requirements of § 99.39. The disclosure may only include the final results of the disciplinary proceeding with respect to that alleged crime or offense, regardless of the finding. (§ 99.31(a)(13))
- To the general public, the final results of a disciplinary proceeding, subject to the requirements of § 99.39, if the school determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense and the student has committed a violation of the school's rules or policies with respect to the allegation made against him or her. (§ 99.31(a)(14))
- To parents of a student regarding the student's violation of any Federal, State, or local law, or of any rule or policy of the school, governing the use or possession of alcohol or a controlled substance if the school determines the student committed a disciplinary violation and the student is under the age of 21. (§99.31(a)(15))

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by DeHart Technical School to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

   Student Privacy Policy Office
   U.S. Department of Education 400
   Maryland Avenue, SW
   Washington, DC 20202

FERPA Annual Notification

DeHart Technical School gives students notification of their FERPA rights during the enrollment process and as part of the yearly update of the Course Catalog & Student Handbook.

GRAMM LEACH BLILEY ACT (GLBA) OVERVIEW

The Gramm Leach Bliley Act (GLBA) is a comprehensive, federal law affecting institutions. The law requires financial institutions to develop, implement and maintain administrative, technical and physical safeguards to protect the security, integrity and confidentiality of customer information.

- The Federal Trade Commission (FTC) enforces compliance with GLBA.
- The FTC may bring an administrative enforcement action against any financial institution for non-compliance with the GLBA.
- DeHart Technical School (DTS) "significantly engages" in student loan making and provides financial services to student customers. As such, DTS falls within the definition of "financial institution" under the GLBA and must comply with the law's requirements.
- "Financial Institution" means any institution the business of which is engaging in financial activities.
- The GLBA is composed of several parts, including:
  1. the Privacy Rule (16 CFR 313) and
  2. the Safeguards rule (16 CFR 314)

- The FTC has officially stated that any college or university that complies with the Federal Educational Rights and Privacy Act (FERPA) and that is also a financial institution subject to the requirements of GLBA shall be deemed to be in compliance with GLBA's privacy rules if it is in compliance with FERPA (16 CFR 313.1). DTS complies with FERPA guidance.

For more information on Gramm Leach Bliley Act (GLBA), please review the full overview at www.deharttech.edu

COPYRIGHT POLICY

It is the policy of DEHART TECHNICAL SCHOOL to respect the copyright protections given by federal law to owners of digital materials and software. DeHart Technical School will abide by all license and contractual agreements in the provision of resources and services to DEHART TECHNICAL SCHOOL, LLC dba DEHART TECHNICAL SCHOOL. Individuals who willfully disregard this policy and guidelines do so at their own risk and may be subject to personal liability. The school regards violation of this policy as a serious matter, and any such violation is without its consent and is subject to loss or restriction of privileges and disciplinary action up to and including withdrawal for students from the program.

Violations & Prohibitions

It is against the school's policy for students to use school equipment or services to access, use, copy or otherwise reproduce, or make available to others any copyright protected materials or software except as permitted under copyright law or specific license.

Specifically, users are prohibited from:

- Copying or reproducing any licensed software on DeHart Technical School computing equipment, except as expressly permitted by the software license.
- Users may not use unauthorized copies of software on DeHart Technical School owned computers or on personal computers housed in the school's facilities.
- Copying, downloading, or uploading audio recordings, music, movies, videos, and other kinds of copyright-protected files electronically.
- Posting copyrighted material on a DeHart Technical School owned web site.

Additionally, faculty, staff, administrators and students must:

1. Fully read, understand, and abide by all terms of software license agreements.
2. Where applicable, remove any copyrighted material downloaded from the Web after the evaluation period has expired.
3. Not accept unlicensed software from any third party.
4. Not install, nor direct others to install, illegal copies of computer software or unlicensed software onto any school-owned or operated computer system.

Enforcement

DeHart Technical School reserves the right to monitor network use for operational needs and to ensure compliance with applicable laws and school policies. The school has a legal duty to comply with applicable laws protecting the intellectual property rights of third parties and to respond to formal legal complaints that it receives.

The school reserves the right to authorize removal of any illegal copyright material or disconnecting a user's account if the user represents a serious threat to system integrity or poses a liability to the school. DeHart Technical School may refer suspected violations of applicable law to appropriate law enforcement agencies.

If any provision of this policy is ruled invalid under law, it shall be deemed modified or omitted solely to the extent necessary to come into compliance with said law, and the remainder of the policy shall continue in full force and effect.

DeHart Technical School Generative Artificial Intelligence (GenAI) Policy

This policy provides guidance for the DeHart Technical School community regarding the responsible use of Generative Artificial Intelligence (GenAI) tools in the workplace, classroom, studying, and the preparation of academic assessments and assignments. This policy applies to all:

- Staff, Instructors and Assistant Instructors
- Third parties, including vendors, affiliates, consultants, and contractors
- Students

General recommendation for GenAI use:

The following guidelines are intended to promote the responsible, ethical, and effective use of Generative AI tools within the DeHart Technical School community:

- Use GenAI tools for topics that you already have some prior knowledge about or can verify the output against a trusted source.
- Use GenAI tools as a starting point rather than as the final authority.

Always verify the accuracy of the GenAI output before use or submission. Acceptable Academic Uses of GenAI:

When permitted by an instructor and consistent with assignment requirements, students may use Generative AI tools to support learning and academic development.

Examples include:

- Brainstorming ideas for assignments or projects.
- Creating study guides, flashcards, or practice quiz questions.
- Improving grammar, spelling, and readability of original work.
- Organizing research, notes, or assignment outlines.
- Exploring concepts and obtaining explanations of course-related topics.
- Summarizing publicly available information for educational purposes.

Students remain responsible for verifying the accuracy of AI-generated content and ensuring that all submitted work reflects their own understanding and learning.

Instructor Guidance:

Instructors may establish additional requirements or restrictions regarding the use of Generative AI tools within their courses, assignments, and assessments. Students are responsible for complying with any assignment-specific instructions related to AI use.

- Instructors may allow, restrict, or prohibit the use of Generative AI tools based on the learning objectives of a course or assignment.
- Students must follow all instructor-provided requirements regarding AI use.
- When required by an instructor, students must disclose the use of AI tools and describe how they were used in the completion of an assignment.
- Failure to comply with assignment-specific AI requirements may be considered a violation of academic integrity standards.

DeHart Technical School Generative AI Quick Glance Use Overview:

Data Type	**AI Tools**
Public Data (e.g., published research, public website content)	**PERMITTED**
Internal Use Only Data (e.g., student IDs, non-public memos or information, contracts)	**PROHIBITED**
Confidential Data (e.g., student education records protected by FERPA, health or medical information protected by HIPAA, nonpublic personal or financial information)	**PROHIBITED**

Specific Areas of Restriction and Consideration for GenAI Use:

COPYRIGHT Policy-Intellectual Property/Plagiarism

GenAI can produce content highly similar to its training data. Using such content might risk intellectual property violations and plagiarism. GenAI usage must comply with DeHart Technical School COPYRIGHT Policy:

- Sharing others' content without permission violates copyright regulations, as it remains their intellectual property.
- The use of GenAI tools does not replace the expectation that submitted work reflects the student's own understanding, effort, and academic integrity.

Presenting AI-generated content as one's own original work without instructor authorization or required disclosure may constitute plagiarism or academic misconduct and may be subject to disciplinary action under Student Code of Conduct or Copyright Policy.

Data Privacy & Risk Management

Content entered into GenAI tools may be stored, used by the tool or become accessible to unauthorized third parties and poses a risk to data privacy and security:

- **Re-identification Risk**: Even when data is anonymized by removing identifiers such as names, there remains a risk of re-identification. Combining anonymized datasets with publicly available information, such as social media profiles, can inadvertently reveal an individual's identity.

FERPA compliance

Faculty, staff, and students may not upload personally identifiable student information or educational

records into public-facing AI platforms. This includes information protected under the Family Educational Rights and Privacy Act (FERPA), such as student names, grades, transcripts, student ID numbers, disciplinary records, or academic performance data.

CCPA Compliance

Do not input any data into AI platforms that could violate the California Consumer Privacy Act (CCPA), which grants consumers the ***right to know*** specific details about their personal information, including but not limited to the types of personal information collected, the purposes for which the information is used, and the third parties with whom the information is shared.

Public Access Restriction

Do not enter institutional documents, other's content or data that is solely for internal use into any AI platforms.

- **Examples**: course materials created by faculty, student assignment submissions.

DRUG AND ALCOHOL ABUSE PREVENTION PROGRAM

The Drug and Alcohol Abuse Prevention Program policy applies to all students and to all employees. The unlawful possession, use, or distribution of illicit drugs, controlled substances and alcohol are strictly prohibited at DeHart Technical School. Students or employees not complying with this standard will be subject to sanctions. Sanctions may include the immediate termination/probation from employment or in the case of a student, termination/probation from school. The school will notify the student or employee in writing if the school becomes aware of any violation of this policy. The student and or employee may request a formal hearing after receiving said notice. Three members from the faculty and staff will comprise the hearing board. If the student or employee fails to request a hearing within three business days, then immediate termination will take place. If a hearing is requested, the board will notify the student or employee of the date the hearing will take place. The student or employee has the right to be represented by legal counsel for this purpose. The hearing board will take testimony from all individuals involved in the case. The school's administration will be notified of the board's decision. In all cases the board's decision will be final. The school's administration will notify the student or employee of the board's decision.

Drug Advising

Throughout California, drug prevention is a major concern. As a point of information, the school maintains a drug prevention program by referring those students needing assistance to:

- **New Hope Recovery** 823 E Orangeburg Ave, Modesto, CA 95350 Phone (209) 818-0677 https://www.newhope-recovery.org/

STUDENT SAFETY COMPLIANCE–SENATE BILL 198

The School, the instructional faculty and the equipment it utilizes comply with all federal, state, and local ordinances and regulations, including those requirements pertaining to fire safety, building safety and health.

DeHart Technical School strives to provide a safe and healthy school environment. In compliance with

the Student Right-to-Know and Campus Security Act of 1990 and to ensure a safe, secure environment, the school has adopted the following procedures:

1. Students & staff should report all criminal acts or other emergencies occurring on campus to the Front Office, which is located in the lobby. Incidents may be reported by phone at (209) 523-4578 or in person. The Front Office will write an incident report and if necessary, distribute it to the proper agencies, including, but not limited to, local fire and police departments. The management staff, as well as other appropriate administrators, will be informed of the incident as well.

2. Only staff members are authorized to have keys to buildings; no students are to have access to campus facilities without staff supervision.

3. DeHart Technical School has the authority to enforce the campus Student Code of Conduct, and, according to the Education Code, is the liaison with local police departments in all cases of criminal actions. Any action which is a violation of the criminal code of the State must be reported to the local police.

4. Campus programs which inform students and employees about being responsible for their own security and the security of others include but are not limited to: All Staff or All school e- mails and posted notices. The Student Code of Conduct and the State Penal Code prohibit the possession, use and sale of alcoholic beverages and illegal drugs on campus, except as specified in the Education Code. A copy of the DeHart Technical School annual on-campus crime report is available to all students, potential students and staff members upon request and online at www.deharttech.edu

CAMPUS SECURITY CONTACT INFORMATION

Safety Compliance Officer: Steven Litt
Office: Front Office
Phone: 209-523-4578
Office Hours: 8am - 5pm
Email: steven@dehartinc.com

THE CLERY ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a federal law that requires colleges and universities to disclose crime statistics that happen on and around their campuses. For complete information on Campus Safety and yearly Clery Act reporting, please review the Annual Campus Security Report at www.deharttech.edu

VACCINATION POLICY

DeHart Technical School does not currently require students to present proof of immunization. However, the college encourages students to consult with their medical professional about which vaccines are best for them.

Vaccines & Immunization Schedules

Please review the Center for Disease Control and Prevention's (CDC) recommended vaccines for adults http://www.cdc.gov/vaccines/adults/rec-vac/

Call your primary care physician to schedule an appointment for a vaccine.

HOUSING

DeHart Technical School does not have residence facilities under its control. DeHart Technical School has no responsibility to find or assist a student in finding housing. Housing may be available at the following locations (cost ranges from $1,340 per month):

Greenbriar Villas, 2200 Coffee Rd., Modesto, CA 95355 PH: 888-829-9810
Meadow Lakes, 1401 Lakewood Ave., Modesto, CA 95355 PH: 888-474-8938
Park Lakewood, 1500 Lakewood Ave., Modesto, CA 95355 PH: 888-576-6305

SCHOOL LOCATION

The Instructional Center of DEHART TECHNICAL SCHOOL is located at 311 Bitritto Way, Modesto, California, 95356. The School is conveniently located East of Highway 99 in North Modesto. Public transportation and connecting bus service are within easy walking distance. Free parking is adequate and available.

The school consists of 1500 square feet of instructional classrooms (2) and administrative office space, and a 6000 square foot working lab. A reference library is located in the classroom. Classroom & lab facilities are climate controlled. Restrooms are located adjacent to the classrooms and lab.

FROM FRESNO:

Take Hwy. "99" North through Modesto. Take the Kiernan Ave. 219 exit. Turn right and continue east on Kiernan Ave. Turn left on Pentecost Dr., then turn right on Bitritto Way. Continue to 311 Bitritto Way.

FROM SACRAMENTO:

Take Hwy. "99" South through Stockton, Manteca & Ripon. Just as you enter Salida, take the Kiernan Ave. 219 exit. Turn left & cross over the freeway. Continue east on Kiernan Ave. Turn left on Pentecost Dr. then turn right on Bitritto Way. Continue to 311 Bitritto Way.

FROM THE BAY AREA:

Take Interstate 580 East to Interstate 205. Continue East to Interstate 5 and head North. Take the Hwy. "120"/Manteca exit and head East on Hwy. "120" to Hwy. "99". Take Hwy. "99" South through Ripon. Just as you enter Salida, take the Kiernan Ave. 219 exit. Turn left & cross over the freeway. Continue east on Kiernan Ave. Turn left on Pentecost Dr. then turn right on Bitritto Way. Continue to 311 Bitritto Way.

STUDENT SERVICES

SCHOOL RESOURCES FOR STUDENTS

Physical Resources

The school consists of 1500 square feet of instructional classrooms (2) and administrative office space, including a conference room and a 6000 square foot working lab. A reference library is located in the classroom. Classroom & lab facilities are climate controlled. Restrooms are located adjacent to the classrooms and lab.

The library instructional materials include but are not limited to books, periodicals, reference material, audio/video and multimedia resource material. Students are encouraged to utilize these resources any day before or after class or on business days when the School is not in session. Students may check out any library resource overnight or on weekends.

Digital Student Curriculum Resources

DeHart Technical School provides all students with a SharePoint link which gives students access to the School's digital student curriculum resources and is accessible from any web enabled device. Digital student curriculum resources include syllabi, general handouts, chapter related content and handouts, Lab assignments, Quiz review materials, PowerPoints, Pdfs and pictures, which are organized by course.

Tutoring

Tutoring is available to students at no charge. Tutoring sessions may be arranged with instructors at any time during the school day and may include additional lab, class, study or one-on-one instruction.

Career Assistance and Placement

DeHart Technical School has developed extensive career assistance and job placement programs for students and graduates. The School assists in soft skills and financial responsibility training, interview preparation, preparing professional resumes/ cover letters, arranging interviews and forwards the resumes to prospective employers or hiring committees upon student request.

DeHart Technical School consistently works with several HVAC/R, Facilities Maintenance and Appliance Repair Companies to create interview and job opportunities. Graduates of DeHart Technical School will be entitled to career placement services for life.

The Director and Placement Coordinator are primarily responsible for any externship, internship and job placement programs. The Director and Placement Coordinator assist with the instructional curriculum specifically related to interview preparation, job/employment skills and resume and cover letter creation. All staff members assist with the job placement functions as appropriate. Each staff member has professional resources and contacts that enable students to be placed with the appropriate employer.

DeHart Inc.'s reputation in the community and industry opens many career opportunities not available to the average job applicant. Career placement opportunities are explored in both the private and public sectors.

Although DeHart Technical School cannot guarantee employment for its graduates, every reasonable effort will be made to assist students in the placement process. Every employer has their own employment requirements, which may include required certification(s), drug tests and credit or background checks. The Director and Placement Coordinator will take all known factors into account: assisting and advising all students in the employment process equally, both before and after graduation from the school.

Failure on the student's part to follow procedures or to obscure relevant information that may impede hiring, may result in the discontinuation of career services.

Student Enrollment

DeHart Technical School offers a personal approach to the enrollment process. Students are required to meet with the Admission Representative prior to signing the enrollment agreement to discuss commitment, expectations and desires. Students who might require assistance completing the admission application may contact any Admission Representative for assistance.

In addition, all incoming students have a Financial appointment and a New Student Orientation.

Progress Tracking & Evaluation

The School provides students with monthly progress reports throughout the program. These reports document academic progress, attendance, grades, overall standing, and may include instructor comments or coaching notes. Progress reports are reviewed with students individually as needed.

DEHART TECHNICAL SCHOOL ACADEMIC OFFERINGS

PROGRAM & MODULE ROTATION

New program modules begin every (80) hours and are offered on a rotational basis. For instance, you may not begin your program with Module 101. Depending on your enrollment date you could start in any beginning module and then rotate through the entire sequence until all required modules for your program have been completed.

CURRICULUM ADJUSTMENTS

DeHart Technical School reserves the right to adjust program length, content & order given within total hours offered to achieve maximum training results.

ADMINISTRATOR AND FACULTY QUALIFICATIONS

Steven Litt, President & CEO

Steven Litt is President and CEO of DeHart Technical School & DeHart Plumbing, Heating & Air. Steven has had oversite and management control of both DeHart Plumbing Heating and Air Inc. and DeHart Technical School since 2010. In 2019 and 2020 he took over as President and CEO for both companies.

As President of DeHart Inc., he is responsible for all business planning, marketing and development of the service company, and DeHart Technical School.

Steven recognizes a need for qualified, trained job candidates in the Central Valley, and believes that certificate trade programs are a necessity for not only the industry but for the community and local economy.

As one of the area's most technically advanced Heating, Ventilation, Air Conditioning (HVAC) and Building/Facility Maintenance schools, **DeHart Technical School** offers students hands-on training with real equipment. This model fulfills DeHart's goal to provide first-class training to California Central Valley students.

Damon Fugett, School Director

Damon Fugett is the Director of DeHart Technical School and has been with the school since 2017.

Damon has more than 25 years of experience in higher education in Enrollment, Admission, Financial Aid, Student Accounts and Finance. Additionally, he has experience managing a national solar company. Damon is responsible for the recruitment, outreach, enrollment, student persistence, placement, training, and day-to-day operations of DeHart Technical School.

As Director of DeHart Technical School, Damon works to ensure potential students have a strong place to learn and grow professionally, by providing them the training and assistance required to access career industry positions.

Instructional Staff

Tim Metcalf, CMS, Lead Instructor
Programs Taught: Facilities Maintenance HVAC Course 1 Hybrid & In-Person

Tim Metcalf (CMS), is a seasoned instructor with over 30 years of teaching experience. Mr. Metcalf has been in the industry since he was 12 years old and continues to learn and grow as DTS Lead Instructor. DeHart Technical School is fortunate to be able to utilize his knowledge to maintain a quality training program. Tim Metcalf shares his infectious curiosity and passion for the industry with the students. Hands-on training is a priority at DeHart Technical School, and Mr. Metcalf excels in finding new and innovative ways to incorporate the latest technology and equipment into the program and to put it into students' hands. Currently, Tim is certified as a US/EPA Section 608 Universal Certification technician. He also serves as a Proctor for EPA and NATE tests here at DTS.

Nik Osgood, Instructor
Programs Taught: Facilities Maintenance HVAC Course 1 Hybrid & In-Person
HVAC/R Facilities Maintenance Course 3 Hybrid & In-Person

Nik Osgood graduated from Institute of Technology in 2010 and was an installer, maintenance, and service technician in both commercial and residential departments for 7 years. Nik began working for DeHart Plumbing Heating & Air Conditioning in 2018 and made the transition to instructor in 2024. Nik is certified as a US/EPA Section 608 Universal Certification technician. He also serves as a proctor for EPA and NATE tests here at DTS.

Thomas McCauley, Instructor
Programs Taught: Facilities Maintenance HVAC Course 1 Hybrid & In-Person
HVAC/R Facilities Maintenance Course 3 Hybrid & In-Person

Thomas McCauley is a 2023 Alumni of DeHart Tech. Tom has worked for more than 20 years as an installer, maintenance technician and technician trainer for both commercial and residential HVAC companies and has extensive experience with Medical Gas Plumbing. He transitioned from the role of trainer to instructor in 2024. Thomas is certified as a US/EPA Section 608 Universal Certification certified technician. He also serves as a Proctor for EPA and NATE tests here at DTS.

John Farrington, Instructor
Programs Taught: Facilities Maintenance HVAC Course 1 Hybrid & In-Person
HVAC/R Facilities Maintenance Course 3 Hybrid & In-Person

John Farrington has over 22 years of HVAC residential and commercial technical work and training. He is certified as a welder and has experience in Uponor neoprene water piping. This experience led him to a working as a Quality Control Manager for 17 years. John has an expertise in duct work and airflow testing. He transitioned into the role of instructor in 2022. John is certified as a US/EPA Section 608 Universal Certification/NATE certified technician. He also serves as a Proctor for EPA and NATE test here at DTS.

OVERVIEW OF COURSE CURRICULUM

Facilities Maintenance HVAC Course 1 Hybrid

480 Hours (about 24 Weeks) *This course is not eligible for Student Financial Aid.*

DESCRIPTION: This program is designed to prepare students for entry level positions in the HVAC industry focusing primarily on Heating and Air Conditioning, service plumbing and electrical building maintenance and falls under U.S. Department of Labor Standard Occupational Classification (SOC) code 49.9021 Heating, Air Conditioning, and Refrigeration Mechanics and Installers.

Course curriculum will cover operation and troubleshooting of electrical, climate control systems, plumbing (water heaters), solar panel installation and a basic overview of system applications.

Training is instructor led with 55% online Interactive Distance Learning (IDL) class instruction and 45% hands-on in person training in an on- site lab area adjacent to the classroom. Students are given individual tasks and projects that will be evaluated by the student and instructor upon completion of each project.

During their training, students will receive instruction to prepare for their US/EPA Certification Test and job search training throughout the entire course.

DEHART TECHNICAL SCHOOL offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 432 hours of class/lab instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of “Pass Superior” on their certificate.

Facilities Maintenance HVAC Course 1

480 Hours (about 24 Weeks) *This course is not eligible for Student Financial Aid.*

DESCRIPTION: This program is designed to prepare students for entry level positions in the HVAC industry focusing primarily on Heating and Air Conditioning, service plumbing and electrical building maintenance and falls under U.S. Department of Labor Standard Occupational Classification (SOC) code 49.9021 Heating, Air Conditioning, and Refrigeration Mechanics and Installers.

Course curriculum will cover operation and troubleshooting of electrical, climate control systems, plumbing (water heaters), solar panel installation and a basic overview of system applications.

Training is instructor led with 55% classroom instruction and 45% "hands-on" training in an on- site lab area adjacent to the classroom. Students are given individual projects that will be evaluated by the student and instructor upon completion of each project. During their training, students will receive instruction to prepare for their US/EPA Certification Test and job search training throughout the entire course.

DEHART TECHNICAL SCHOOL offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 432 hours of classroom/lab instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of “Pass Superior” on their certificate.

Facilities Maintenance HVAC Course 1 Hybrid & In-Person Courses:

101 Electrical Applications

Safety, Tools
Basic Electricity
Photovoltaics

102 Refrigeration Practices, Brazing, EPA 608

Basic Refrigeration
Refrigerant Management
EPA

103 Wiring Diagrams and Troubleshooting

Electrical Review and Controls
Motors
Troubleshooting Motors and Wiring Diagrams
Pictorial and Schematic Wiring Diagrams

104 Gas & Electric Heating

Electric Heat
Gas Heat Hydronics

105 Residential & Light Commercial Electrical

Orientation to the Electrical Trade
Electrical Theory & National Electrical Code
Conduit, Conductors & Cables
Construction Drawings, Services & Test Equipment

106 Residential & Light Commercial Plumbing

Building Plumbing
Copper Piping Plumbing
Fixtures
Plastic & Steel Plumbing

(DeHart Technical School ***does not*** **offer ESL** instruction at this time)

Facilities Maintenance HVAC Course 1 Hybrid- 480 Clock Hours of Instruction Schedule

101 HVAC Electrical Applications	44 Hours Lecture	36 Hours Lab
102 Refrigeration Practices, EPA	44 Hours Lecture	36 Hours Lab
103 Wiring Diagrams and Troubleshooting	44 Hours Lecture	36 Hours Lab
104 Gas & Electric Heating	44 Hours Lecture	36 Hours Lab
105 Residential/ Light Commercial Electrical	44 Hours Lecture	36 Hours Lab
106 Residential/ Light Commercial Plumbing	44 Hours Lecture	36 Hours Lab
Total Program Clock Hours 480:	**264 Hours Lecture**	**216 Hours Lab**

Facilities Maintenance HVAC Course 1 - 480 Clock Hours of Instruction Schedule

101 HVAC Electrical Applications	44 Hours Lecture	36 Hours Lab

102 Refrigeration Practices, EPA	44 Hours Lecture	36 Hours Lab
103 Wiring Diagrams and Troubleshooting	44 Hours Lecture	36 Hours Lab
104 Gas & Electric Heating	44 Hours Lecture	36 Hours Lab
105 Residential/ Light Commercial Electrical	44 Hours Lecture	36 Hours Lab
106 Residential/ Light Commercial Plumbing	44 Hours Lecture	36 Hours Lab
Total Program Clock Hours 480:	**264 Hours Lecture**	**216 Hours Lab**

HVAC/R Facilities Maintenance Course 3 Hybrid

928 Hours (about 48 Weeks) *This course **is** eligible for Student Financial Aid.*
Payment Period 1: 1 - 464 scheduled hours Payment Period 2: 465 - 928 scheduled hours

Review of Satisfactory Academic Performance will occur at the completion of 464 scheduled hours.

DESCRIPTION: This program is designed to prepare students for entry level positions in the HVAC/R Facilities Maintenance industry focusing primarily on Heating and Air Conditioning, service plumbing, electrical building maintenance with additional emphasis on system installation, and commercial refrigeration and falls under U.S. Department of Labor Standard Occupational Classification (SOC) code 49.9021 Heating, Air Conditioning, and Refrigeration Mechanics and Installers.

Course curriculum will cover operation and troubleshooting of electrical, climate control systems, air quality & distribution, water heaters, solar panel installation, maintenance electrical, maintenance plumbing, commercial refrigeration, advanced commercial refrigeration, ice machines, reach-in coolers, reach-in/walk-in freezers and a basic overview of system applications.

Training is instructor led with 55% online Interactive Distance Learning (IDL) class instruction and 45% hands-on in person training in an on- site lab area adjacent to the classroom. Students are given individual tasks and projects that will be evaluated by the student and instructor upon completion of each project.

During their training, students will receive instruction to prepare for their US/EPA Certification Test and job search training throughout the entire course.

DEHART TECHNICAL SCHOOL offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 836 hours of class/lab instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of Pass Superior on their certificate.

HVAC/R Facilities Maintenance Course 3

928 Hours (about 48 Weeks) *This course **is** eligible for Student Financial Aid.*
Payment Period 1: 1 - 464 scheduled hours Payment Period 2: 465 - 928 scheduled hours
Review of Satisfactory Academic Performance will occur at the completion of 464 scheduled hours.

DESCRIPTION: This program is designed to prepare students for entry level positions in the HVAC/R Facilities Maintenance industry focusing primarily on Heating and Air Conditioning, service plumbing, electrical building maintenance with additional emphasis on system installation, and commercial refrigeration and falls under U.S. Department of Labor Standard Occupational

Classification (SOC) code 49.9021 Heating, Air Conditioning, and Refrigeration Mechanics and Installers.

Course curriculum will cover operation and troubleshooting of electrical, climate control systems, air quality & distribution, water heaters, solar panel installation, maintenance electrical, maintenance plumbing, commercial refrigeration, advanced commercial refrigeration, ice machines, reach-in coolers, reach-in/walk-in freezers and a basic overview of system applications.

Training is instructor led with 55% classroom instruction and 45% "hands-on" training in an on- site lab area adjacent to the classroom. Students are given individual projects that will be evaluated by the student and instructor upon completion of each project.

During their training, students will receive instruction to prepare for their US/EPA & NATE Certification Test, and job search training throughout the entire course.

DEHART TECHNICAL SCHOOL offers a Certificate of Completion to all students who successfully complete all modules included in the course of instruction with a cumulative grade point average of 70% ("C" average), including the final examination, and attended a minimum of 836 hours of classroom/lab instruction. Students who achieve a cumulative academic score of 95% will receive the added designation of Pass Superior on their certificate.

HVAC/R Facilities Maintenance HVAC Course 3 Hybrid & In-Person Courses:

101 Electrical Applications

Safety, Tools
Basic Electricity
Photovoltaics

102 Refrigeration Practices, Brazing, EPA 608

Basic Refrigeration
Refrigerant Management
EPA

103 Wiring Diagrams and Troubleshooting

Electrical Review and Controls
Motors
Troubleshooting Motors and Wiring Diagrams
Pictorial and Schematic Wiring Diagrams

104 Gas & Electric Heating

Electric Heat
Gas Heat Hydronics

105 Residential & Light Commercial Electrical

Orientation to the Electrical Trade
Electrical Theory & National Electrical Code
Conduit, Conductors & Cables
Construction Drawings, Service s & Test Equipment

106 Residential & Light Commercial Plumbing

Building Plumbing
Copper Piping Plumbing
Fixtures
Plastic & Steel Plumbing

201 Installation

HVAC Ductwork Installation
HAVC Mechanical Installation Procedures
HVAC Electrical and Wiring Installation

202 NATE REVIEW

Review of Core (part 1)
Review of Core (part 2) & Testing
Review of Air Conditioning Specialty (part 1)
Review of Air Conditioning Specialty (part 2) & Testing

203 Refrigeration 1 (Low & Medium)

Review of Basic Refrigeration
Main Components of Commercial Systems
Special Refrigeration Components
Application and Evaluation of Refrigeration Systems

204 Refrigeration 2 (Low Temp & Ice Machines)

Advanced Refrigeration
Basic Ice Machine Components
Ice Machine Sequence of Operation and Ice Production
Ice Machine Cleaning, Sanitizing and Troubleshooting

205 Advanced Climate Control Systems

Residential Energy Audits
Refrigeration as Applied to Heat Pumps & Typical Operating Conditions
Heat Pump Controls, Wiring & Defrost Systems
System Performance, Troubleshooting & Geothermal Heat Pumps

206 Air Quality, Air Distribution & Balance

Heat Transfer and Psychometrics
Air Quality, Air Distribution & Balance
Air Distribution, Balance & Duct Work

(DeHart Technical School ***does not*** **offer ESL** instruction at this time)

HVAC/R Facilities Maintenance Course 3 Hybrid- 928 Clock Hours of Instruction

101 HVAC Electrical Applications	44 Hours Lecture	36 Hours Lab
102 Refrigeration Practices, EPA	44 Hours Lecture	36 Hours Lab
103 Wiring Diagrams and Troubleshooting	44 Hours Lecture	36 Hours Lab
104 Gas & Electric Heating	44 Hours Lecture	36 Hours Lab
105 Residential/ Light Commercial Electrical	44 Hours Lecture	36 Hours Lab
106 Residential/ Light Commercial Plumbing	44 Hours Lecture	36 Hours Lab
201 HVAC Installation	44 Hours Lecture	36 Hours Lab

202 NATE Review	60 Hours Lecture	20 Hours Lab
203 Refrigeration 1 (Low & Medium)	28 Hours Lecture	36 Hours Lab
204 Refrigeration 2 (Low Temp & Ice Machines)	28 Hours Lecture	36 Hours Lab
205 Advanced Climate Control Systems	44 Hours Lecture	36 Hours Lab
206 Air Quality, Air Distribution and Balance	44 Hours Lecture	36 Hours Lab
Total Program Clock Hours 928:	**512 Hours Lecture**	**416 Hours Lab**

HVAC/R Facilities Maintenance Course 3- 928 Clock Hours of Instruction Schedule

101 HVAC Electrical Applications	44 Hours Lecture	36 Hours Lab
102 Refrigeration Practices, EPA	44 Hours Lecture	36 Hours Lab
103 Wiring Diagrams and Troubleshooting	44 Hours Lecture	36 Hours Lab
104 Gas & Electric Heating	44 Hours Lecture	36 Hours Lab
105 Residential/ Light Commercial Electrical	44 Hours Lecture	36 Hours Lab
106 Residential/ Light Commercial Plumbing	44 Hours Lecture	36 Hours Lab
201 HVAC Installation	44 Hours Lecture	36 Hours Lab
202 NATE Review	60 Hours Lecture	20 Hours Lab
203 Refrigeration 1 (Low & Medium)	28 Hours Lecture	36 Hours Lab
204 Refrigeration 2 (Low Temp & Ice Machines)	28 Hours Lecture	36 Hours Lab
205 Advanced Climate Control Systems	44 Hours Lecture	36 Hours Lab
206 Air Quality, Air Distribution and Balance	44 Hours Lecture	36 Hours Lab
Total Program Clock Hours 928:	**512 Hours Lecture**	**416 Hours Lab**

INDUSTRY CERTIFICATIONS:

CERTIFICATE OF COMPLETION

Upon satisfactory completion of the course of study, the student will receive a Certificate of Completion as authorized by the California Bureau for Private Postsecondary Education.

NATE CERTIFICATION

Upon completion of the course of study & satisfactory completion of the final exam, students will be given one (1) opportunity to test for their NATE Certification. Passage of this examination is not guaranteed.

NATE Associated Fees:

NATE examination Study Materials Only:	$250.00
Proctored NATE exam (Per exam) Only:	$250.00 (CORE or ACSV)
80 Hours of NATE Instructed Module (Whole class) & 2 tests:	**$1,864.00**

US/EPA SECTION 608 CERTIFICATION

DeHart Technical School is an Approved U.S. EPA Technician Certification Provider. During their training students will prepare for and receive testing for US/EPA Refrigerant usage & Recovery.

Enrolled students and Alumni US/EPA exam costs are included in their tuition costs.
Non-Student price of a single proctored US/EPA test: **$100.00**

2026-2027 DeHart Technical School
Financial Information & Course Costs

Estimated total program cost amount below is the same as the cost for the current period of attendance for all programs except HVAC/R Facilities Maintenance Course 3 Hybrid & In-Person Programs.

HVAC/R Facilities Maintenance Course 3 Hybrid & In-Person (Includes FM1 Program) ***Financial Aid is available to those who qualify***	
LENGTH: 928 Hours (About 48 Weeks)	
TUITION:	$19,692.00
REGISTRATION FEES:	$200.00
SUPPLIES (Books, Tool Kit, Supplies, Uniforms & Testing Fees):	$1,695.00
STRF Fee (non-refundable)	$0
ESTIMATED TOTAL PROGRAM CHARGES:	**$21,587.00**

Facilities Maintenance-HVAC Course 1 Hybrid & In-Person	
LENGTH: 480 Hours (About 24 Weeks)	
TUITION:	$11,184.00
REGISTRATION FEES:	$200.00
SUPPLIES (Books, Tool Kit, Supplies, Uniforms & Testing Fees):	$1,495.00
STRF Fee (non-refundable)	$0
ESTIMATED TOTAL PROGRAM CHARGES:	**$12,879.00**

Single Class Module	
LENGTH: 80 Hours (About 4 Weeks)	
TUITION:	$1,864.00
REGISTRATION FEES:	N/A
SUPPLIES (Books, Tool Kit, Supplies, Uniforms & Testing Fees):	N/A
STRF Fee (non-refundable)	$0.00
ESTIMATED TOTAL PROGRAM CHARGES:	**$1,864.00**

Proctored EPA (Exam Only)	
LENGTH: Less Than 2 Hours	
TUITION:	$100.00
REGISTRATION FEES:	N/A
SUPPLIES (Books, Tool Kit, Supplies, Uniforms & Testing Fees):	N/A
STRF Fee (non-refundable)	N/A
ESTIMATED TOTAL PROGRAM CHARGES:	**$100.00**

Payment Schedule: Students are required to make payment no later than the last day of their cancellation period. Students have the following choices: 1) enroll in the monthly payment plan, 2) pay 100% of outstanding balance in full, or 3) pay 50% of outstanding balance upfront and must pay their remaining balance upon reaching their scheduled midpoint. Program total length is determined by the total hours and/or module completion necessary to complete the student's program. The student's outstanding balance and payment schedule are determined by calculating the total program costs, less any applicable financial aid or agency sponsorship.

2026 DeHart Technical School Programs and Start Dates

DeHart Technical School offers modular based programs and enrolls students continuously throughout the year, providing flexibly in choosing when to start. Below is a list of the programs offered by DeHart Technical School with their associated 2026 start dates and scheduled graduation dates.

HVAC/R Facilities Maintenance Course 3 Hybrid & In-Person (12 month)		**HVAC/ Facilities Maintenance Course 1 Hybrid & In-Person (6 month)**	
Date of Start	Date of Grad	Date of Start	Date of Grad
01/12/2026	01/15/2027	01/12/2026	07/10/2026
02/10/2026	02/16/2027	02/10/2026	08/07/2026
03/12/2026	03/16/2027	03/12/2026	09/04/2026
04/09/2026	04/14/2027	04/09/2026	10/06/2026
05/07/2026	05/12/2027	05/07/2026	11/03/2026
06/05/2026	06/11/2027	06/05/2026	12/04/2026
07/13/2026	07/16/2027	07/13/2026	01/15/2027
08/10/2026	08/13/2027	08/10/2026	02/16/2027
09/09/2026	09/13/2027	09/09/2026	03/16/2027
10/07/2026	10/12/2027	10/07/2026	04/14/2027
11/04/2026	11/09/2027	11/04/2026	05/12/2027
12/07/2026	12/10/2027	12/07/2026	06/11/2027

2027 DeHart Technical School Programs and Start Dates

DeHart Technical School offers modular based programs and enrolls students continuously throughout the year, providing flexibly in choosing when to start. Below is a list of the programs offered by DeHart Technical School with their associated 2027 start dates and scheduled graduation dates.

HVAC/R Facilities Maintenance Course 3 Hybrid & In-Person (12 month)		**HVAC/ Facilities Maintenance Course 1 Hybrid & In-Person (6 month)**	
Date of Start	Date of Grad	Date of Start	Date of Grad
01/19/2027	01/24/2028	01/19/2027	07/16/2027
02/17/2027	02/22/2028	02/17/2027	08/13/2027
03/18/2027	03/22/2028	03/18/2027	09/13/2027
04/15/2027	04/19/2028	04/15/2027	10/12/2027
05/13/2027	05/17/2028	05/13/2027	11/09/2027
06/14/2027	06/15/2028	06/14/2027	12/10/2027
07/19/2027	07/24/2028	07/19/2027	01/24/2028
08/16/2027	08/21/2028	08/16/2027	02/22/2028
09/15/2027	09/19/2028	09/15/2027	03/22/2028
10/13/2027	10/17/2028	10/13/2027	04/19/2028
11/10/2027	11/15/2028	11/10/2027	05/17/2028
12/13/2027	12/15/2028	12/13/2027	06/15/2028

DeHart Technical School Daily Schedule

DeHart Technical School trains students in a Hybrid/IDL or In-Person format and conducts classes online and on-campus. In-person attendance on-campus is required 2 days a week for Hybrid students during each week. Online courses are taught live synchronously and require active participation. Online activities, taught in IDL or In-Person, include lectures, demonstrations, quizzes and final exams and student participation is monitored daily.

DeHart Technical School offers flexible training times and classes are offered at 3 times daily**:

Morning:	7:30 AM	to	11:30 AM
Afternoon	12:15 PM	to	4:15 PM
Evening	5:00 PM	to	9:00 PM

**Students are required to select a single time at enrollment/registration but are allowed to attend other times or change their regularly schedule time with permission.

DeHart Technical School Hybrid Daily Schedule

Day of Week	Morning 7:30-11:30 am	Afternoon 12:15-4:15 pm	Evening 5-9 pm
Monday	Online Lecture	Online Lecture	Online Lecture
Tuesday	**On-Campus Lab**	**On-Campus Lab**	**On-Campus Lab**
Wednesday	Online Lecture	Online Lecture	Online Lecture
Thursday	**On-Campus Lab**	**On-Campus Lab**	**On-Campus Lab**
Friday	Online Lecture	Online Lecture	Online Lecture

DeHart Technical School In-Person Daily Schedule

Day of Week	Morning 7:30-11:30 am	Afternoon 12:15-4:15 pm	Evening 5-9 pm
Monday	On-Campus Lecture	On-Campus Lecture	On-Campus Lecture
Tuesday	**On-Campus Lab**	**On-Campus Lab**	**On-Campus Lab**
Wednesday	On-Campus Lecture	On-Campus Lecture	On-Campus Lecture
Thursday	**On-Campus Lab**	**On-Campus Lab**	**On-Campus Lab**
Friday	On-Campus Lecture	On-Campus Lecture	On-Campus Lecture

SCHOOL ACADEMIC CALENDAR

2026 Academic Calendar

= First Day of New Class
= No School
= No School. In Service

January

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

Next Start Date: 1/19/2027

Federal Holidays 2026

Jan 1	New Year's Day	May 25	Memorial Day	Jul 4	Independence Day	Nov 11	Veterans Day
Jan 19	Martin Luther King Day	Jun 19	Juneteenth	Sep 7	Labor Day	Nov 26	Thanksgiving Day
Feb 16	Presidents' Day	Jul 3	Independence Day (obs.)	Sep 17	Constitution Day	Dec 25	Christmas Day

2027 Academic Calendar

= First Day of New Class
= No School
= No School. In Service

January

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November

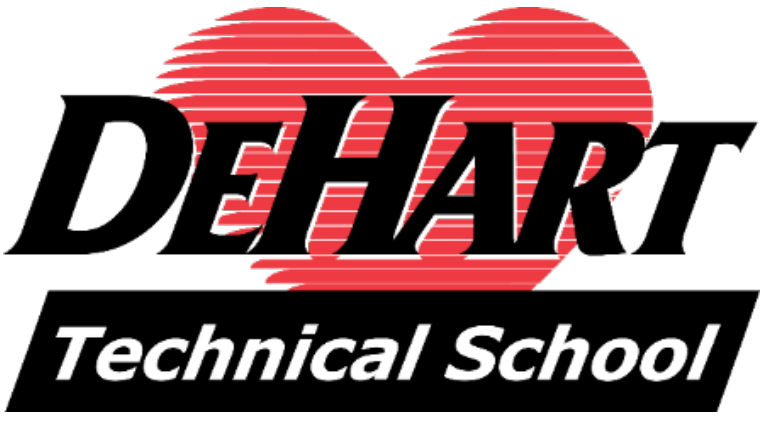
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Federal Holidays 2027

Jan 1	New Year's Day	Jun 18	Juneteenth (observed)	Sep 6	Labor Day	Dec 24	Christmas Day (obs.)
Jan 18	Martin Luther King Day	Jun 19	Juneteenth	Sep 17	Constitution Day	Dec 25	Christmas Day
Feb 15	Presidents' Day	Jul 4	Independence Day	Nov 11	Veterans Day	Dec 31	New Year's Day (obs.)
May 31	Memorial Day	Jul 5	Independence Day (obs.)	Nov 25	Thanksgiving Day		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Technical School